

Kanazawa Medical University

Call for Applications: Full-time English Faculty Position

The Division of General Education (GE) at Kanazawa Medical University invites applications for a full-time, fixed-term faculty position in English language education starting April 1, 2027. We seek an enthusiastic and collegial educator who will contribute to teaching, research, and university service.

1. **Job title (number of positions available):** Associate Professor or Senior Assistant Professor (1)
2. **Employment status:** Full-time, five-year fixed-term appointment. The successful candidate may be considered for a tenured appointment following a positive review before the end of the five-year term.
3. **Expected date of employment:** April 1, 2027
4. **Major duties:** Teaching English to medical and nursing students, primarily through English; conducting research; contributing to university service, including entrance-exam duties; advising students; and supporting international exchange activities, including proofreading academic and institutional English-language materials, translation, and study-abroad programs.
5. **Qualifications and requirements:**
 - (1) Applicants who support the mission of Kanazawa Medical University and the goals of GE.
 - (2) Associate Professor
Applicants for appointment as Associate Professor must have relevant work experience and research achievements as an associate professor, full-time senior assistant professor, assistant professor, or equivalent faculty member at a university in Japan or overseas. Applicants must also hold a doctoral or master's degree, or equivalent qualification, preferably in TESOL/TEFL, applied linguistics, SLA, or a closely related field, and have a minimum of three years of university-level teaching experience.
 - Senior Assistant Professor
Applicants for appointment as Senior Assistant Professor must have relevant work experience and research achievements as a full-time senior assistant professor, assistant professor, or equivalent faculty member at a university in Japan or overseas. Applicants must also hold a doctoral or master's degree, or equivalent qualification, preferably in TESOL/TEFL, applied linguistics, SLA, or a closely related field, and have a minimum of three years of university-level teaching experience.
 - (3) Able to develop English-language curricula and teach English effectively to medical and nursing students.
 - (4) Native or near-native proficiency in English and sufficient proficiency in Japanese to perform the administrative and collegial duties of a university faculty member.
 - (5) Commitment to fulfilling assigned duties and collaborating with colleagues in teaching, course administration, and entrance-examination duties; experience with duties related to entrance examinations is preferred.
6. **Application deadline:** Monday, November 30, 2026
7. **Application documents:**
 - (1) One letter of recommendation using page 1 of the university-designated application form. The recommender must mail it directly to the address in Section 8 and write “一般教育機構（英語）教員推薦書在中” in red on the envelope.
 - (2) Contact information for one additional referee, other than the author of the recommendation letter, using page 2 of the university-designated application form.
 - (3) A curriculum vitae, list of research achievements, and other required documents, prepared electronically in Japanese (where applicable) using the university-designated application form.
 - (4) Copies or reprints of five principal publications for applicants seeking appointment as Associate Professor, or three for applicants seeking appointment as Senior Assistant Professor.

Note: Except for item (1), all documents must be submitted by email as PDF attachments.

8. Submission and inquiries:

〒920-0293

石川県河北郡内灘町大学1丁目1番地

金沢医科大学 一般教育機構 宛

Telephone: +81-(0)76-286-2211 (Extensions 22902)

Fax: +81-(0)76-286-2620

Email: gen-edu@kanazawa-med.ac.jp

※ For application submissions, use the following subject line: 【提出】一般教育機構（英語）教員応募書類

※ For email inquiries, use the following subject line: 【問合せ】一般教育機構（英語）教員応募書類について

9. Other:

- (1) Application materials will not be returned. Personal information will be handled securely and used only for recruitment purposes. Materials will be disposed of appropriately after the selection process.
- (2) Shortlisted candidates will be invited by email to an online interview; finalists will then be invited to an in-person interview at Kanazawa Medical University. Travel expenses will not be reimbursed.