



Associate Professor Job Description

1. Job Details

- **Job Position/Rank:** Associate Professor
- **Category:** Faculty
- **Reporting Line:** Director of Research Centre for administrative, research and innovation activities (and President in cases of disagreement), and Provost for educational matters.
- **Supervisory duties:** Any research/research support staff based on unit/project needs.
- **Type of contract:** Full-time; tenure or tenure-track or rolling tenure (in case of soft-funded), in line with Cyl's review and promotion policies.
- **Source of Funding:** Core-funded or soft-funded (if directly connected with a funded project).

2. Job Purpose/Description:

Associate Professors are responsible to lead internationally competitive research and innovation activities and groups, assume leading roles in education, provide services to the Cyprus Institute by performing scientific management tasks, and contribute to the international standing of the Cyprus Institute in their field of expertise. Furthermore, they are responsible in guiding and mentoring junior researchers and students within Research Centres based on ethical standards.

3. General Responsibilities and Tasks

- Lead a research team and show leadership and scientific management skills.
- Promote the development of Cyl as a novel research educational institution of regional significance and international standing.
- Undertake independent and collaborative research leading to scientific publications that promote Cyl's reputation.
- Demonstrate international academic recognition in the field of expertise by achieving international professional recognition in the field of expertise.
- Contribute to the implementation of the Institute's and the Research Centre's research vision and mission.
- Develop innovation through exploitation and valorisation strategy for research results, where applicable.
- Attract competitive external (national and international) funding to support the Institute's research agenda.
- Contribute to the design and teaching of appropriate courses in their field of expertise, in line with the Institute's educational programmes and to the development of new academic or professional development courses or programmes, thus enriching the Graduate School's activities.
- Supervise a significant number of postgraduate and doctoral students.
- Chair and participate in supervisory, advisory, and examination committees of postgraduate students at Cyl and/or at leading institutions internationally.
- Contribute to training and mentoring early-career scientists who have subsequently progressed to an independent career in academia, industry or other professional area.
- Assume leading roles in research-related administrative tasks, in line with the priorities of the Cyl leadership (President, Provost, and Research Centre Directors). These may include participation in Institute's research, academic, or management Committees, and ensuring effective management of research facilities and budgets.



- Participate in the implementation of outreach and public awareness activities on issues relating to the Institute's work.
- Lead, design and deliver research/innovation activities of outstanding quality towards achieving national/international reputation.
- Perform effective management of early-career research staff that leads to enhanced team performance including solving managerial problems in research and/or education issues.
- Participate in recruitment and promotion committees for technical staff, researchers, Research Scientists and Faculty members of a lower rank.
- Take part in periodic post-tenure review as stipulated by the relevant Institute's policy.

4. Requirements for the position:

- PhD in the relevant scientific field.
- Internationally recognised research, teaching/mentoring experience of at least 7 years after award of PhD in the relevant scientific field, with distinguished record in teaching, research, and service, as appropriate for the scientific field and career stage.
- Strong publication record and presentations at international conferences and other research events, demonstrating significant contributions to the relevant scientific field.
- Experience in supervising and mentoring postgraduate students.
- Excellent communication, interpersonal, leading and managerial skills.
- Excellent knowledge of the English language.

4. Career Progression:

An Associate Professor is subject to periodic post-tenure review. Moreover, Associate Professors can progress to the rank of Professor, upon successful completion of the Formal Promotion Review processes.

6. Salary Range:

Based on [Remuneration and Salary Band Policy](#).