UNIVERSITY COLLEGE BIRMINGHAM

JOB DESCRIPTION

Job Title:	Lecturer - Health Care Apprenticeships
Department:	Social Work and Healthcare Apprenticeships
Contract:	Permanent, Full-time/Part-time positions available,
Salary Range:	£39,560 - £44,352 per annum (Pro-rated for part-time positions)
Salary Grade:	AC2
Report To:	Head of Department/Deputy Head of Department
Job Purpose:	To plan, develop and deliver high quality, inspiring and inclusive and professionally relevant learning and teaching for students to help them achieve their learning goals. The role involves teaching across a range of levels, routes and programme types, including apprenticeship and non-apprenticeship provisions, and may span multiple programmes according to departmental need. Postholders contribute to the delivery of core learning that underpins education, drawing on current professional practice, regulatory requirements and contemporary policy to support student achievement and progression. The role contributes to curriculum development, assessment, student support and practice-related learning, working collaboratively with colleagues across the department and with external partners. Through flexible demonstration of teaching expertise, the post supports a coherent, high quality student experience across the department and ensures the provision remains current, responsive and aligned to workforce and regulatory requirements.

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Main Duties & Responsibilities:	**Learning and Teaching:** 1. Deliver learning activities on a range of courses and levels including apprenticeship provision, as required. 2. Support apprenticeship compliance activities, including monitoring and supporting off-the-job (OTJ) training requirements, and supporting apprentices to evidence their progress towards Apprenticeship Assessment/End-Point Assessment (EPA). Contribute to the delivery of Apprenticeship Assessment activities, where required. 3. Develop and prepare high quality, inspiring and inclusive Learning and Teaching (to include digital learning) materials, assignments, activities and assessments which support student learning and embed employability skills. 4. Undertake assessment of students' coursework, project work and examinations, and maintain up-to-date and accurate records of their progress and achievement. 5. Supervision, guidance and marking of students' independent work (e.g. practical work, dissertations). 6. Participate fully in course team activities and act as a Unit/Module Leader as required. 7. Support student placement activities as required. 8. Contribute to curriculum development, review, promotion and marketing across the provision, including the development of new courses and innovative approaches to Learning and Teaching. 9. Provide high quality academic, pastoral and personal support for students, including acting as a Personal Tutor. **Management and Administration:** 10. Assist with the administration, enrolment and induction of students. 11. Contribute to the review of learning programmes, including apprenticeship provision, e.g. retention, attendance, success, progression and student satisfaction.

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	12. Contribute to student recruitment through participation in marketing and promotional events, such as open days/evenings. 13. Contribute to award boards. **Liaison and Networking:** 14. Contribute to collaborative links with other programmes/subjects and develop internal networks. 15. Develop links with external partners such as other educational bodies, employers and professional bodies to foster collaboration. 16. Reflect and act upon feedback from students/peer observations to enhance contribution and practice. 17. Offer peer support and share good practice in all aspects of the role. 18. Work collaboratively with academic colleagues across the department to support coherent delivery, assessment and student experience across programmes. **General:** 19. Engage in meaningful professional development and updating relevant to the University and School objectives. 20. Participate fully in team/Department/School meetings and planning activities. 21. Participate fully in annual review and other University processes. 22. Promote and adhere to the values of University College Birmingham 23. Duty of care in respect of Health and Safety of self and others. 24. To commit to upholding the principles of Safeguarding and the PREVENT agenda.

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	25. To ensure practice is in line with the requirements of the General Data Protection Regulations. 26. Any other duties commensurate with the nature and grade of the post.

*The above does not represent an exhaustive list of duties associated with this role.

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PERSON SPECIFICATION

Post:	Lecturer - Health Care Apprenticeships	**Weighted criteria**
Experience:		
1	Experience of teaching and/or supporting learning in higher education or equivalent clinical education role with evidence of successful student learning outcomes.	x
2	Credible experience of working in clinical practice setting as a registered nurse or Allied Health Professional	x
3	Experience in supporting learners from diverse and non-traditional backgrounds.	
4	Experience in student assessment, supervision, and feedback in academic or practice-based settings.	x
5	Demonstrated experience of working across professional boundaries and contributing to multiagency working.	
Skills & Abilities:		
6	Ability to teach in a range of core health and social care subject areas that underpin healthcare education, including academic, professional and evidence-based practice skills.	x
7	Effective oral and written communication skills in both individual and group situations; ability to relate to students with diverse backgrounds, ages and experiences.	
8	Organisational and administrative skills, with the ability to manage workload across teaching/practice, student support, and scholarly activities.	
9	Ability to work independently, to take the initiative, and to innovate in Learning and Teaching; ability to work as a member of a team.	
10	Knowledge of the use of digital learning technologies, including virtual learning environments (e.g., Canvas, Moodle), clinical simulation tools, and assessment software.	
Education & Qualifications:		
11	A relevant undergraduate or postgraduate professional qualification in healthcare or a related discipline appropriate to the portfolio of provision.	
12	Current professional registration with either: • The Nursing and Midwifery Council (NMC) as an Adult Nurse or Mental Health Nurse • The Health and Care Professions Council (HCPC) as registered Allied Health Professional	
13	A recognised teaching qualification in higher education (e.g. PG Cert or equivalent) or a willingness to achieve one within an agreed timeframe.	
14	English and Maths qualifications at Level 2 (GCSE C/4) or equivalent or a willingness to obtain.	
15		
Training & Professional Development:		

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16	Evidence of continuing professional development (CPD) relevant to health or healthcare education.	
17	Up-to-date knowledge of developments in healthcare practice, policy and regulatory frameworks, including apprenticeships	
18	Engagement with academic and professional networks to maintain subject experience and influence clinical / academic practice**.**	
19	Willingness to engage in further training/development and pursue appropriate professional memberships, as required for the role	
20	HEA membership or willingness to obtain	
Other:		
21	Flexible approach to work; willingness to undertake academic activities in the evening when necessary and participate in occasional weekend activities such as recruitment days.	
22	Willingness and ability to travel as required to support apprenticeship delivery, employer engagement, placement activity and attendance at relevant meetings or events.	
23	An understanding of the principles of Safeguarding and the PREVENT agenda in the context of further and higher education.	
24	Commitment to delivering high quality services to students.	
25	Adherence to the relevant regulations of the University and appropriate professional bodies, if applicable.	

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