

JOB DESCRIPTION

Job Title:	Lecturer - Health Care Apprenticeships (Paramedic Science)
Department:	Social Work and Healthcare Apprenticeships
Contract:	Permanent, Full-time
Salary Range:	£39,560 - £44,352 per annum
Salary Grade:	AC2
Report To:	Head of Department/Deputy Head of Department
Job Purpose:	To plan, develop and deliver high quality, inspiring and inclusive and professionally relevant learning and teaching for students to help them achieve their learning goals. The role will play key part in the development and delivery of the provision teaching across a range of healthcare topics. The postholder will ensure that all provision meets professional, academic and apprenticeship standards. Postholders contribute to the delivery of core learning that underpins education, drawing on current professional practice, regulatory requirements and contemporary healthcare policy to support student achievement and progression. The role contributes to curriculum development, assessment, student support and practice-related learning, working collaboratively with colleagues across the department and with external partners. Through flexible demonstration of teaching expertise, the post supports a coherent, high-quality student experience across the department and ensures the provision remains current, responsive and aligned to workforce and regulatory requirements.

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Main Duties & Responsibilities:	Learning and Teaching: 1. Deliver learning activities across a range of programmes, levels and modes of delivery according to departmental need. 2. Support apprenticeship compliance activities, including monitoring and supporting off-the-job (OTJ) training requirements, and supporting apprentices to evidence their progress towards Apprenticeship Assessment/End-Point Assessment (EPA). Contribute to the delivery of Apprenticeship Assessment activities, where required. 3. Develop and prepare high quality, inspiring and inclusive Learning and Teaching (to include digital learning) materials, assignments, activities and assessments which support student learning and embed employability skills. 4. Undertake assessment of students' coursework, project work and examinations, and maintain up-to-date and accurate records of their progress and achievement. 5. Supervision, guidance and marking of students' independent work (e.g. practical work, dissertations). 6. Participate fully in course team activities and act as a Unit/Module Leader as required. 7. Support student placement activities as required. 8. Contribute to curriculum development and review across the health and social care provision, including the development of new courses and innovative approaches to Learning and Teaching. 9. Provide high-quality academic, pastoral and personal support for students, including acting as a Personal Tutor. Management and Administration: 10. Assist with the administration, enrolment and induction of students. 11. Contribute to the review of learning programmes, including apprenticeship provision, e.g. retention, attendance, success, progression and student satisfaction.
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	12. Contribute to student recruitment through participation in marketing and promotional events, such as open days/evenings. 13. Contribute to award boards. Liaison and Networking: 14. Contribute to collaborative links with other programmes/subjects and develop internal networks. 15. Develop links with external partners such as other educational bodies, employers and professional bodies to foster collaboration. 16. Reflect and act upon feedback from students/peer observations to enhance contribution and practice. 17. Offer peer support and share good practice in all aspects of the role. 18. Work collaboratively with academic colleagues across the department to support coherent delivery, assessment and student experience across programmes. General: 19. Engage in meaningful professional development and updating relevant to the University and School objectives. 20. Participate fully in team/Department/School meetings and planning activities. 21. Participate fully in annual review and other University processes. 22. Promote and adhere to the values of University College Birmingham. 23. Duty of care in respect of Health and Safety of self and others. 24. To commit to upholding the principles of Safeguarding and the PREVENT agenda. 25. To ensure practice is in line with the requirements of the General Data Protection Regulations.
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	26. Any other duties commensurate with the nature and grade of the post.
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*The above does not represent an exhaustive list of duties associated with this role.

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PERSON SPECIFICATION

Post:	Lecturer - Health Care Apprenticeships (Paramedic Science)	Weighted criteria
Experience:		
1	Experience of teaching and/or supporting learning in higher education or equivalent clinical education role, with evidence of successful student learning outcomes.	x
2	Credible experience of working in clinical practice setting as a Registered Paramedic.	x
3	Experience in supporting learners from diverse and non-traditional backgrounds.	
4	Experience in student assessment, supervision, and feedback in academic or practice-based settings.	x
5	Demonstrated experience of working across professional boundaries and contributing to multiagency working.	
Skills & Abilities:		
6	Ability to teach in a range of subjects that underpin paramedic science education, including academic, professional and evidence-based practice skills.	x
7	Effective oral and written communication skills in both individual and group situations; ability to relate to students with diverse backgrounds, ages and experiences.	
8	Organisational and administrative skills, with the ability to manage workload across teaching/practice, student support, and scholarly activities.	
9	Ability to work independently, to take the initiative, and to innovate in Learning and Teaching; ability to work as a member of a team.	
10	Knowledge of the use of digital learning technologies, including virtual learning environments (e.g., Canvas, Moodle), clinical simulation tools, and assessment software.	
Education & Qualifications:		
11	A relevant undergraduate or postgraduate professional qualification in Paramedic Science or a related discipline appropriate to the portfolio of provision.	
12	Current professional registration with the Health and Care Professions Council (HCPC) as a registered Paramedic.	
13	A recognised teaching qualification in higher education (e.g. PG Cert or equivalent) or a willingness to achieve one within an agreed timeframe.	
14	English and Maths qualifications at Level 2 (GCSE C/4) or equivalent or a willingness to obtain.	
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Training & Professional Development:		

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16	Evidence of continuing professional development (CPD) relevant to health or healthcare education.	
17	Up-to-date knowledge of developments in healthcare practice, policy and regulatory frameworks, including apprenticeships	
18	Engagement with academic and professional networks to maintain subject experience and influence clinical / academic practice.	
19	Willingness to engage in further training/development and pursue appropriate professional memberships, as required for the role	
20	HEA membership or willingness to obtain	
Other:		
21	Flexible approach to work; willingness to undertake academic activities in the evening when necessary and participate in occasional weekend activities such as recruitment days.	
22	Willingness and ability to travel as required to support apprenticeship delivery, employer engagement, placement activity and attendance at relevant meetings or events.	
23	An understanding of the principles of Safeguarding and the PREVENT agenda in the context of further and higher education.	
24	Commitment to delivering high-quality services to students.	
25	Adherence to the relevant regulations of the University and appropriate professional bodies, if applicable.	

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