



澳門大學
UNIVERSIDADE DE MACAU
UNIVERSITY OF MACAU

ADMO-HRS/F/040

教學/研究職位申請表 Application Form for Academic/Research Position

注意事項 NOTES

- 申請者所遞交的資料將提供予獲授權的大學人員，以及倘有之校內/校外評核人員，作評審及招聘相關用途。
The information provided in this application form will be accessible to authorized personnel, as well as any internal/external assessors, for assessment and recruitment related purposes.
- 為利於申請審核，請務必於申請表的各個欄目填妥完整且準確的資料。
To facilitate the application review, please ensure that all fields on this application form are completed with full and accurate information.
- 遞交此申請表時，請附上英文履歷以及其他相關文件。副本將不獲退回。如需更改已遞交的資料，可聯絡澳門大學行政部人力資源處，並註明職位空缺參考編號。
Please attach CV in English along with any other relevant documents when submitting this application form. The submitted copies will not be returned. For updating the submitted data, please contact the Human Resources Section of Office of Administration of the University of Macau and quote the reference number of the vacancy.
- 未獲錄用申請者之申請表及相關文件將於招聘程序完成後保存一年。
The application forms and relevant documents of unsuccessful applicants will be retained for one year after completion of the recruitment process.
- 所有申請資料將嚴格保密。
All application materials will be kept strictly confidential.

申請職位 Position Applied For:

職缺編號 Reference No.:

所屬學院/中心 Faculty/Centre:

I) 個人資料 PERSONAL PARTICULARS

稱謂 Title: ☐教授 Prof. ☐博士 Dr. ☐先生 Mr. ☐女士 Ms.

英文姓氏 Surname in English:

英文名字 Given Name in English:

中文姓氏(如適用) Surname in Chinese (if applicable):

中文名字(如適用) Given Name in Chinese (if applicable):

國籍 Nationality:

出生日期 Date of Birth: / / (dd/mm/yyyy)

證件類型 ID Type:

通訊地址 Correspondence Address:

手提電話 Mobile No.:

其他聯絡電話 Other Contact No.:

電郵 E-mail:

II) 語言能力 LANGUAGE ABILITY		寫 Written*	說 Spoken*
*E=優 Excellent; G=良 Good; A=一般 Average; P=差 Poor			
第一語言 First Language			
其他語言 Other Language(s)			

III) 學歷 EDUCATION				
請由最高學歷開始依次列出。 Please list in chronological order, starting with your highest level of education.				
院校名稱 Name of Institution	所在地 Country/City	修讀專業 Field of Study	所得資格/文憑/學位 Qualification Obtained	頒授年份 Year of Award

IV) 主要研究/著作 SELECTED RESEARCH WORK/PUBLICATIONS				
請列出不多於五項。 Please list no more than 5 items.				
研究範疇 Research Area	著作/文章名稱 Title of Publication/Journal Article	出版商/期刊名稱 Publisher/Journal Name	出版地點 Place of Publication	出版日期 Date of Publication (dd/mm/yyyy)

V) 工作經驗 WORK EXPERIENCE

如不敷應用，請用另紙填寫；並請由目前或最近的職位開始依次列出。 If the space is insufficient, please use separate sheets for details or explanations.

Please also list in chronological order, starting with current or most recent job.

[illegible]

[illegible][illegible]

VII) 諮詢人資料 REFERENCES	
諮詢人須就申請人的教學/研究能力及潛力提供意見。 Referees shall provide comments on the applicant's teaching/research capability and potential.	
1.	姓名 Name:
	職位 Position:
	機構 Organization:
	電話 Contact No.:
	電郵 E-mail:
2.	姓名 Name:
	職位 Position:
	機構 Organization:
	電話 Contact No.:
	電郵 E-mail:

VII) 諮詢人資料 REFERENCES	
諮詢人須就申請人的教學/研究能力及潛力提供意見。 Referees shall provide comments on the applicant's teaching/research capability and potential.	
1.	姓名 Name:
	職位 Position:
	機構 Organization:
	電話 Contact No.:
	電郵 E-mail:
2.	姓名 Name:
	職位 Position:
	機構 Organization:
	電話 Contact No.:
	電郵 E-mail:

- | VII) 諮詢人資料 REFERENCES | |
|---|------------------|
| 諮詢人須就申請人的教學/研究能力及潛力提供意見。 Referees shall provide comments on the applicant's teaching/research capability and potential. | |
| 1. | 姓名 Name: |
| | 職位 Position: |
| | 機構 Organization: |
| | 電話 Contact No.: |
| | 電郵 E-mail: |
| 2. | 姓名 Name: |
| | 職位 Position: |
| | 機構 Organization: |
| | 電話 Contact No.: |
| | 電郵 E-mail: |

- | VII) 諮詢人資料 REFERENCES | |
|---|------------------|
| 諮詢人須就申請人的教學/研究能力及潛力提供意見。 Referees shall provide comments on the applicant's teaching/research capability and potential. | |
| 1. | 姓名 Name: |
| | 職位 Position: |
| | 機構 Organization: |
| | 電話 Contact No.: |
| | 電郵 E-mail: |
| 2. | 姓名 Name: |
| | 職位 Position: |
| | 機構 Organization: |
| | 電話 Contact No.: |
| | 電郵 E-mail: |

VIII) 個人聲明 SELF-DECLARATION

1. 您在以往的工作機構曾否受過紀律處分？

☐有 ☐沒有 ☐本人現時不願意提供有關資料。

Have you ever been subject to a disciplinary process in the institutions you worked with?

☐Yes ☐No ☐I do not want to disclose at this moment.

2. 您在澳門或澳門以外地區曾否有任何犯罪紀錄？（輕微違反紀錄除外：如超速、衝紅燈、違泊等行為）

☐有 ☐沒有

Have you ever been convicted of any criminal charge in Macao or outside Macao? (except for minor contravention records, e.g., speeding, red-light jumping and illegal parking, etc.)

☐Yes ☐No

3. 有關以上兩項問題的附加資料（如適用）。

Supplementary information for the above two questions (if applicable).

本人特此聲明上述資料正確無訛。本人明白任何虛報資料將有可能導致本人被解僱。本人同意澳門大學向第 VII 部分所述諮詢人士諮詢作為此次申請之參考。

I declare that the information given above is correct. I understand that if I give any false information and I am subsequently appointed to a post in the University of Macau, I shall render myself liable to dismissal. I hereby give my consent to the University to contact my referees as provided in Section VII above and request their comments on my suitability for the post for which I have applied.

申請人簽名 **Signature of Applicant:** _____

日期 **Date:** ____ / ____ / ____ (dd/mm/yyyy)

Revised on 26/01/2026