



Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

Job title: Policy Fellow (Southeast Asia)

Department/Division: Centre for Economic Transition Expertise
Accountable to: Senior Policy Fellow

Job Summary:

The Centre for Economic Transition Expertise (CETEx) is a policy research centre within the Global School of Sustainability at LSE. CETEx develops independent research, policy analysis, technical assistance and capacity-building programmes that support policymakers, central banks, finance ministries and regulators in delivering sustainable, inclusive and resilient economies and financial systems. By combining academic research with practical policy expertise, CETEx helps decision-makers implement effective climate, nature and economic transition reforms around the world.

CETEx is seeking a Policy Fellow to lead an ambitious programme of research and technical support focused on economic and fiscal policy and its interlinkages with monetary and financial-supervisor policymaking in Indonesia and Southeast Asia, with the opportunity to work in other emerging markets and developing economies (EMDEs). CETEx is seeking to appoint a Policy Fellow to work within the EMDEs pillar of the centre, conduct research, develop policies and lead engagements that help policymakers develop and implement policies that accelerate an inclusive, low-carbon and climate-resilient transition. The postholder will employ their reputation for rigorous policy-related research and related activities at a senior level to ensure that research outputs have demonstrable impact and inform policy debates and decision.

Duties/Responsibilities or HERA Competencies

Knowledge engagement, impact, user-focused and policy-oriented work:

- Lead key aspects of a research, policy and engagement programme at the institute on how ministry of finance, monetary authorities, financial supervisors, and public finance institutions can support a low-carbon and climate-resilient development in Indonesia and Southeast Asia.
- Conduct rigorous, research-based, and policy-oriented analysis, in collaboration with the other Institute colleagues, as well as external key stakeholders in academia and policymakers located in G20 EMDEs such as India, Indonesia, South Africa, Brazil or Mexico
- Produce a range of policy-relevant outputs of high-quality, including policy reports and briefings, policy blueprints and presentations aimed at accelerating funding for low-carbon or climate-resilient activities or sectors in EMDEs. The Policy Fellow may also support colleagues to produce outputs in academic outlets
- Conduct relevant engagement activities, including conferences, bilateral meetings, seminars and workshops, as well as present at relevant convenings to disseminate findings
- Provide expert advice and capacity building support to senior policy experts and policymakers to ensure that outputs are understood and inform decision-making
- Contribute to the intellectual shape and design of the Centre of Economic Transition Expertise's



(CETEx) global research programme by identifying topical, policy-relevant research questions for fiscal and economic policymakers in Indonesia, and integrating these into the research and policy strategy

- Contribute to the preparation of grant proposals and other fund-raising activities that include information about the Institute's policy analysis activities
- Initiating and developing links with contacts and networks inside and outside the LSE, including those in other educational institutions, finance ministries, central banks, financial supervisors, public finance institutions and international financial institutions to actively foster collaboration
- Provide regular verbal and written updates on progress to funders of the programme

Management and leadership of projects:

- Leading projects and coordinating the work of Policy Fellows and Policy Analysts
- Supporting and supervising the work of Policy Analysts to achieve common goals

Activities relating to departmental/school management and administration:

- Work with the communications team to enhance the impact of outputs and activities
- Attend and participate in meetings, seminars, away days and other activities relating to the Institute's purpose and organisation
- Contribute to the implementation of the Institute's organisational strategy and, as appropriate, to the Institute's other strategies
- Enhance the impact of the Institute's research strategy, particularly through liaison with the leaders and other members of relevant research themes
- Behave and act in a way that is consistent with the purpose and principles of the Institute, and the values and aims of the LSE
- Contribute to the activities of other parts of the LSE, including through the participation in networks of staff who carry out policy analysis and engagement activities

Flexibility

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

Free Speech

[The Code of Practice on Free Speech](#) outlines the responsibilities of LSE to protect and promote freedom of speech and academic freedom within the law for students, faculty, staff, and visiting speakers. It applies to all activities on LSE premises and those conducted in the name of the School or LSE Students' Union at any location. The Code confirms that LSE does not take formal positions on political or international issues but provides a platform for critical debate within the law, taking account of the various legislative requirements and the context provided by policies and procedures. Procedures are set out in the Code on how events must be arranged and conducted.

Equity, Diversity and Inclusion (EDI)

LSE is committed to building a diverse, equitable and inclusive university. All staff are expected to contribute to a working, teaching and research environment in which people are treated with dignity and respect, and to comply with LSE's duties to prevent unlawful discrimination, harassment and victimisation on the grounds protected by the Equality Act 2010. LSE is also committed to advancing equality of opportunity in relation to social and economic background. These expectations do not require staff or applicants to endorse any particular political, philosophical or contested viewpoint, and are subject to LSE's statutory duties and commitment to protect freedom of speech and academic freedom within the law, which includes the right of academic staff to question and test received wisdom, and to put forward unpopular or controversial opinions.



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**Ethics Code**

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

Environmental Sustainability

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.