

JOB DESCRIPTION & PERSON SPECIFICATION

Post title:	SCiP Alliance Effective Practice Lead (Schools)	Post number	RNI-S05
Faculty/Service:	Research and Innovation	DBS check required:	N
Employee Category:	Professional Services	Grade:	6
Post responsible to:	Head of Operations and Development		
Post/s responsible for:	None		

Job purpose
The Service Children's Progression Alliance (SCiP Alliance) is the UK-wide community supporting professionals to improve the lives of the children of serving and ex-UK Armed Forces personnel (Service children). Working for our vision of <i>thriving lives for Service children</i>, we bring together practitioners, researchers, policymakers and funders to build a stronger evidence-base, better policy, and enhanced support for Service children's education and progression, placing their voices at the heart of all we do. Core to our future strategy is the growth – in scale and depth – of engagement in our communities of practice and in the birth-to-25 Thriving Lives Toolkit suite as the central continuous improvement framework for evidence-led support. Our Effective Practice Leads will drive this continuous improvement by collaborating closely with the hub network and wider community. Working together and with the wider team, they will ensure the rigorous application of the Thriving Lives Toolkit and support suite, and the allied Impact Centre offer.

Main duties and responsibilities
OVERALL PURPOSE Lead the development and impact of the SCiP Alliance's support for schools, through effective use of the Thriving Lives Toolkit, and sustained engagement with our communities of practice and Impact Centre.
Thriving Lives Toolkit suite – Implementation and Development • Lead engagement with the Thriving Lives Toolkit for schools supporting settings to adopt, implement, and embed the framework in practice. • Support engagement with the wider birth-to-25 Thriving Lives Toolkit suite as the core mechanism for continuous improvement. • Develop resources, case studies and learning that support effective implementation and continuous improvement.

Community Engagement, Hubs and Regional Leadership • Support our regional Hubs to develop as place-based communities of practice, sharing learning, challenges and effective practice between diverse partners. • Grow engagement across the SCiP Alliance community building strong, trusted relationships with partners across education, local authorities, charities and wider stakeholders. • Act as a key regional contact and connector, facilitating collaboration within and between Hubs and strengthening links between local practice and national insight.
Events, Learning and Capacity Building • Contribute to the development and delivery of training, events and learning opportunities – including the SCiP Alliance annual conference – that build capability and support effective use of the Thriving Lives Toolkit suite, Impact Centre services and wider support offer.
Impact, Insight and the Impact Centre • Contribute to the development and delivery of approaches to data collection, monitoring and impact reporting, working with the Impact Centre to ensure insight from Toolkit engagement and Hub activity informs practice, improvement and wider Alliance priorities. • Use and analyse data to continually improve plans for toolkit, support and community engagement.
Communications • Contribute to the development and delivery of communications, content and engagement approaches that support participation, share learning, and strengthen the visibility and impact of the Alliance’s work.
Internal Collaboration and Organisational Development • Contribute to the development and delivery of internal systems, cross-team working, and organisational processes that strengthen the SCiP Alliance’s community offer and support delivery of the strategic priorities.
• Any other duties as may be reasonably required.

General information It is anticipated that this job description will change over time in accordance with the needs of the role. The role holder will be fully consulted on any proposed amendments. To educate, to advance knowledge and to serve the common good.
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PERSON SPECIFICATION

The person specification details the attributes that the successful post holder requires to enable them to succeed in this role.

Each of the attributes are designated as either essential (E) or desirable (D).

In order to be shortlisted for interview, your application needs to demonstrate that you meet all of the essential (E) attributes and as many of the desirable (D) attributes as possible that are being assessed at application (A) stage.

(I = interview, P = presentation)

ATTRIBUTES	ESSENTIAL or DESIRABLE	ASSESSMENT A, I, P
EDUCATION / TRAINING		
Educated to Degree level or relevant work experience	E	A
Memberships, qualifications or higher degrees related to the role	D	A
EXPERIENCE		
Building and sustaining strong relationships with schools	E	A, I, P
Supporting school practitioners and leaders to systematically reflect on and continually improve practice	E	A, I, P
Building strong relationships and growing and sustaining engagement with diverse partners	E	A, I, P
Developing and delivering communication and engagement plans	D	A, I
Using and analysing data to inform decisions and plans for continuous improvement.	D	A, I
KNOWLEDGE		
Knowledge of the UK education sector	E	A, I
Understanding of the education, wellbeing and systemic challenges facing the children of serving and ex-Armed Forces personnel	D	A, I, P
Knowledge of the UK military sector	D	A, I
Understanding of the UK-wide community supporting Service children	D	A, I, P

ATTRIBUTES	ESSENTIAL or DESIRABLE	ASSESSMENT A, I, P
SKILLS / ABILITIES		
Ability to exercise discretion, maintain confidentiality and build credibility and trust	E	I
Ability to work independently and show initiative	E	A, I
Ability to build strong relationships and influence with both internal and external partners, informally and formally, and at every level of an organisation.	E	I
Creative and innovative approach to problem solving, strategic thinking and long-term planning	E	A, I
Ability to handle a range of activities to tight and varied timescales and deliver on deadlines	E	A, I
Excellent informal written and verbal communications, for example representing the Alliance on social media	E	A, I
Excellent formal written and verbal communications, for example writing reports or making presentations.	E	A, I, P
PERSONALITY		
Enthusiastic, self-reliant and adaptable approach to work	E	I
Open, collaborative, pleasant and approachable manner	E	I
Reliable and trustworthy	E	I
Emotionally intelligent	E	I
OTHER		
Strong commitment to the SCiP Alliance's vision, mission and values	E	I
Driving licence	D	A
Willingness to undertake frequent travel across the UK and occasionally overseas, including overnight stays	E	I