



Classified Job Descriptions

Job Description Type:	Specific Job Description	Region:	ESAR
Category:	NO (National Officers)	Country:	Angola
Reason for Classification:	Establishment of a new post	Duty Station:	Luanda
Level:	NOC	Office:	
Title:	WASH Specialist	Section:	
Title Information in Parenthesis:		Unit:	
CCOG Code:	1B06e	Case Number:	
UNICEF Code:	WSH	Post Number:	137858
		Classified Date:	

Organizational Context:	The WASH Specialist level 3 will work in the Angola Country Office (CO) where the WASH Programme is a major component of the Country Programme Document 2024-2028 signed between UNICEF and the Government of Angola. The WASH Specialist supports the achievement of equitable, climate-resilient and sustainable WASH services for children and families through strategic leadership and partnerships with the authorities and the National WASH Sector Coordination mechanism FONAS to strengthen sector governance, financing, monitoring systems and institutional capacity at national and subnational levels. The WASH Specialist will also lead UNICEF WASH emergency preparedness and response with a strong lens on Disaster Risk Reduction, Anticipatory Actions and ensuring the nexus between humanitarian and development.
Purpose of the Job:	The WASH Specialist reports to Deputy Representative Programme for guidance and general supervision. The Specialist supports the development, preparation, management, implementation, monitoring and evaluation of UNICEF Angola WASH programme. The Specialist leads the team strategically and technically throughout the programming processes, to facilitate the administration and achievement of the WASH-related output results in the country programme to accelerate progress towards universal access to safely managed and climate-resilient WASH services, and improve outcomes for vulnerable children and communities.
Key functions, accountabilities and related duties/tasks:	Summary of key functions/accountabilities: 1. Managerial leadership 2. Programme development and planning 3. Programme management, monitoring and delivery of results 4. Advisory, Technical and operational support for programme implementation 5. Humanitarian WASH preparedness and response 6. Advocacy, Networking and partnership building 7. Innovation, knowledge management and capacity building 1. Managerial leadership - Establish the annual work plan, determining priorities and performance measurements. Monitor workplan implementation, to ensure that WASH output results are timely achieved and follow performance standards. Report critical issues to the Deputy Representative Programme and Representative for timely action. - Provide timely guidance to enable the WASH section staff to perform their duties responsibly and efficiently.

- Manage the WASH team building and motivation. Signal potential conflicts and take preventive action, in coordination with Human Resources staff.

2. Programme development and planning

- Prepare the WASH inputs for the situation analysis. Provide timely and comprehensive data analysis to inform WASH policy and programme development, planning, management and implementation. Keep abreast of WASH sector development trends, for maximum efficiency and effectiveness in programme design, management, implementation and impact.
- Work collaboratively with colleagues and partners to discuss national WASH priorities, resources, strategies and methodologies to ensure the most strategic use of the collective resources of external support agencies.
- Work collaboratively within office colleagues and partners to advocate for increased domestic resources for the WASH sector, providing specific technical assistance, as needed.
- Participate in strategic WASH programme planning discussions. Prepare WASH donor proposals, ensuring alignment with UNICEF's Strategic Plan 2026-2029, UNICEF's global WASH strategy and the Country programme, as well as government plans and priorities, and other external support agencies' strategies.
- Lead the formulation of the WASH outcome and output results, related indicators, baselines, targets and means of verification. Prepare required documentation for programme reviews.
- Work with colleagues and partners to discuss strategies and methodologies for the achievement of WASH output results in the country programme.
- Provide strategic technical and operational guidance throughout all stages of programming processes and ensure integration, coherence and harmonization of risk-informed resilient WASH programming with other UNICEF sectors, for the achievement of the WASH output results.
- Develop and implement a fundraising strategy for WASH, aligned with the country office fundraising strategy and the WASH output results in the country programme, and lead interactions with senior staff of donor agencies.

3. Programme management, monitoring and delivery of results

- Prepare documentation for programme reviews and analytical statements on progress and constraints of WASH outcome and output results.
- Participate and contribute in monitoring and evaluation exercises, programme reviews and annual sectoral reviews with government and other counterparts and prepare reports on results for required action/interventions at the higher level of programme management.
- Prepare/assess monitoring and evaluation reports to identify gaps, strengths/weaknesses in programmes and management, identify and document lessons learned.
- Monitor, report and certify on the use of sectoral programme resources (financial, administrative and other assets), verify compliance with approved allocations, organizational rules, regulations/procedures and donor commitments, standards of accountability and integrity. Report on issues identified to enable timely resolution by management/stakeholders.
- Ensure timely donor reporting, negotiate any changes required to agreements with donors in a timely manner. Ensure systems are in place for HACT compliance.

4. Technical and operational support for programme implementation

- Lead the data-driven climate resilient WASH agenda in UNICEF programme.
- Participate in strategic discussions to influence data-driven and risk-informed WASH policies and strategies, including the reduction of inequalities, contributing to global sector learning.
- Lead the preparation of policy papers, briefing notes and other strategic materials for management, donors, UNICEF Center of Excellence/headquarters.
- Participate in WASH programme meetings, to review progress, with government, and other sector agencies (UNSDCF), involved at various stages of national risk-informed WASH programme implementation, to provide expert advice and guidance.

5. Humanitarian WASH preparedness and response

- Ensure the annual preparation/revision of UNICEF's preparedness and Anticipatory Action for WASH in emergencies and ensure that UNICEF complies with the Core Commitments for Children (CCC) and meets UNICEF quality standards for WASH response, early recovery and humanitarian-development nexus.
- Prepare requisitions for supplies, services, long-term agreements and partnership agreements to ensure UNICEF is prepared to deliver on its commitments for WASH in case of an emergency.

- Take up support roles in an emergency response, early recovery and humanitarian-development nexus, as and when the need arises.

6. Networking and partnership building

- Build and sustain close working partnerships with government counterparts and national stakeholders through active sharing of information and knowledge to facilitate programme implementation and build capacity of stakeholders to achieve sector WASH output results.
- Prepare materials for WASH programme advocacy to promote awareness, establish partnerships and support fund-raising.
- Participate in inter-agency discussions, ensuring that UNICEF's position, interests and priorities are fully considered and integrated in the UNSDCF development planning and agenda setting.

7. Innovation, knowledge management and capacity building

- Lead the development, implementation, monitoring and documentation of WASH action research and innovation towards system strengthening.
- Prepare learning/knowledge products, covering innovative approaches and good practices, to support overall WASH sector development.
- Create and deliver learning opportunities for UNICEF WASH staff, to ensure our sector capacity remains up-to-date with latest developments.
- Contribute to the systematic assessment of WASH sector capacity gap analysis, in collaboration with government and other stakeholders, and support the design of initiative to strengthen capacities systematically.
- Participate as a resource person in capacity building initiatives to enhance the competencies of clients/stakeholders.

Impact of Results:

The support provided by the WASH Specialist will enable the country office to achieve the WASH-related output results of the country programme. This, in turn, will contribute to the achievement of the outcome results of the country programme document. When done effectively in coordination with other sections and sectors and cross-sectors, the achievement of the outcome results will improve child survival, growth and development and reduce inequalities in the country.

Competencies and level of proficiency required:

Core Values:

Care
Respect
Integrity
Trust
Accountability
Sustainability

Core Competencies:

Nurtures, Leads and Manages People (1)
Demonstrates Self Awareness and Ethical Awareness (2)
Works Collaboratively with others (2)
Builds and Maintains Partnerships (2)
Innovates and Embraces Change (2)
Thinks and Acts Strategically (2)
Drive to achieve impactful results (2)
Manages ambiguity and complexity (2)

Recruitment Qualifications:

Education requirement: An advanced university degree (Master) in one of the following fields is required: public health, social sciences, behaviour change communication, sanitary engineering or another relevant technical field.

Additional relevant post-graduate courses that complement/supplement the main degree are a strong asset.

Experience required: DEVELOPMENTAL: a minimum of five years of professional experience in WASH-related programmes for developing countries is required.

Demonstrated experience in supervising people is required.
One year of deployment in a developing country is required.

HUMANITARIAN: At least one three-month deployment mission in a humanitarian situation (with UN-Govt-INGO) is required.

Language requirements: Fluency in English & Portuguese is required. Knowledge of another official UN language (Arabic, Chinese, French, Russian or Spanish) or a local language is an asset.

Is this role a Representative, Deputy Representative, Chief of Field Office, the most senior Child Protection role in the office, Child Safeguarding Focal Point, or Investigator (OIAI)?:

No

Is this post a Direct contact role in which incumbent will be in contact with children either face-to-face, or by remote communication, but the communication will not be moderated and relayed by another person?:

No

Is this post a Child Data role in which incumbent will be manipulating or transmitting personal-identifiable information on children such as names, national ID, location data, or photos)?:

No

The selected candidate for this position will be required to engage with vulnerable children:

No

Competencies and level of proficiency required:

Recruitment Qualifications:

Attachments:

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