Instructions for Preparing Application Documents (for No. 004)

All application documents must be prepared using a computer.

Form 1 (Curriculum Vitae)

1. If there are sections with no applicable information, please enter **"None" (なし)**.
2. For the **"Age" (年齢)** field, please enter your actual age as of the date the document is prepared.
3. **Photograph:** Please attach an ID photo to the designated "Attach Photo" (写真貼付) section. The background must be plain (monochrome photos and digital image data are acceptable).
4. **Education History (学歴):** Please provide a complete record of your education from your undergraduate university degree (or equivalent bachelor's degree) onwards. If you have studied abroad as a student, or if you have experience as a research student (研究生) or non-degree student (科目等履修生), please include these in the Education History section.
5. **Work Experience (職歴):** Please list each position clearly, indicating the end (resignation) year and month. For your current position, please state **"Present" (現在に至る)**. If you have stayed abroad as a researcher, please include this in the Work Experience section.

Form 2 (Research Achievements)

1. Please complete all entries using the Western calendar year (C.E.).
2. For each category from **"1. Books" (著書) to "12. Invited Lectures" (招待講演)**, please list the required information in reverse chronological order (starting with the most recent).
3. For categories that include a **"Summary (Author Names)" (概要（著者名）)** column: if you have a large number of achievements, please select up to **5 major achievements** for each category (these may overlap with the "Copies of major publications or papers" submitted) and provide a summary of approximately **100–150 words** (200 Japanese characters) for each. Please ensure that all author names are listed for every entry, regardless of whether a summary is provided.

Form 3 (Educational History and Activities in Academic Societies/Society)

1. **"1. Educational History" (教育歴):** Please briefly describe any experience conducting workshops, hands-on seminars, summer schools, and so forth related to HPC/AI. You may also include details regarding open-source software, datasets, or tools you have developed for educational purposes at universities or for the general public, domestically or globally.
2. **"3. Activities in Academic Societies" (学会活動) and "4. Activities in Society" (社会における活動):** Please fill in these sections only with matters relevant to your research field or area of expertise.

Letter of Recommendation

1. The letter must be written by an individual who can provide a professional opinion and evaluation of the applicant.
2. The recommender's full name and contact information (address, telephone number, and email address) must be explicitly stated in the letter.