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TERMS OF REFERENCE

International Consultant to support for the implementation of the scaling-up plan of the National Community Health Strategy (SNSC 2025-2029), first phase 2026

CONTRACT MODALITY	Individual Consultancy
DUTY STATION	Bujumbura, Burundi, office-based
DURATION OF CONTRACT	1.5 months

Purpose of Assignment

Under the supervision of the Head of the Health Section, the international consultant will work closely with the Health Program Officer and all stakeholders involved in the implementation of the National Community Health Strategy. More specifically, the international consultant will collaborate with other partners (such as the WHO, USAID, the Global Fund, Gavi, the World Bank, the European Union, ENABEL, etc.) under the coordination of the Directorate of Health Promotion (DPS).

The overall objective of this consultancy is to support the Ministry of Public Health (MSP) in the first phase of scaling up the implementation of the 2025-2029 National Community Health Strategy (NCHS).

Indeed, the MSP validated its revised 2025-2029 NCHS in April 2026. This strategy was developed and piloted in the Mutaho Health District with technical assistance provided by UNICEF to the Ministry of Public Health (MSP). This technical assistance ended on April 22, 2026, while the MSP still requires support to carry out the priority activities for scaling up this strategy. To respond favorably to the MSP's request to support Ministry staff in resource mobilization, capacity building for implementing actors, and strengthening national leadership for the effective and efficient implementation of community health activities, the Health Section proposes requesting the same technical assistance.

Scope of Work

This technical assistance will work in close coordination and collaboration with all actors, and at all levels of the health system, involved in the implementation of community interventions in Burundi.

The main activities are :

- Continued support to resource mobilization and the strengthening of commitments from relevant stakeholders to support the implementation and scaling-up of the SNSC 2025–2029.

- Support to the preparation and support preliminary phase of organization of the National High-Level Forum on Community Health, in close coordination with the DPS and other relevant stakeholders.

- Continued technical support for the implementation and scaling-up of the National Community Health Strategy (SNSC) 2025–2029, including technical assistance, coaching and strengthening of relevant capacities and tools.

• Support to the consolidation, institutionalization and use of technical outputs, lessons learned and recommendations generated through the project, including follow-up with relevant stakeholders and field teams.

Work Assignments Overview	Deliverables/Outputs	Delivery deadline to complete the deliverable
Continued support to resource mobilization and the strengthening of commitments from relevant stakeholders including internally at UNICEF (other sectors than Health) for their appropriation of the SNSC 2025-2029 and contributions to the implementation of the SNSC 2025-2029.	**Deliverable 1** i) **Funding gap analysis** for the first phase of the SNSC 2025–2029 Scaling-Up Plan, including priority funding needs and potential funding sources; ii) **Stakeholder commitment mapping and summary**, documenting partners' commitments, funding priorities and identified resource gaps for the first phase of the Scaling-Up Plan; iii) **Report on UNICEF internal engagement**, documenting commitments from relevant UNICEF sections, actions agreed, and the revitalization/activation of the network of focal points; iv) **Resource mobilization action plan**, identifying priority actions, targeted stakeholders responsible focal points and follow-up mechanisms.	15 November 2026 20 November 31 December 31 December
Preparation for the High-Level Forum on Community Health (In coordination with the DPS, facilitating preparations for the forum)	**Deliverable 2** i) **Forum preparation report**, including the proposed agenda, key messages, stakeholder mapping, roles and responsibilities, logistical/technical preparations and key issues requiring decision; ii) **High-Level Forum implementation plan available and validate by MoH and office of the**	30 November 2026 31 December 2026

	president, documenting participation, key discussions, commitments, decisions and recommendations; iii) Follow-**up action matrix**, including agreed actions, responsible institutions/persons and timelines.	31 December 2026
Continued technical support for the implementation and scaling-up of the National Community Health Strategy (SNSC) 2025–202	**Deliverable 3** i) **Training/coaching modules** developed and/or revised for the relevant coaches/technical leads; ii) **Revised community health data analysis tool**, adapted to the information needs of national programmes and tested with relevant users; iii) **Terms of Reference and coaching framework/design** developed for the relevant technical leads/coaches; iv) **Documentation of technical support provided**, including key issues identified, solutions proposed and recommendations for further implementation.	30 November 2026 15 December 20 December 25 December
The consolidation and institutionalization of the technical outputs and recommendations generated through the project.	**Deliverable 4** i) Individual **technical briefing notes**, documenting technical gaps identified among the Leads, recommendations provided and agreed follow-up actions; ii) **Monthly follow-up reports** with field teams and DS focal points during the first phase of the SNSC 2025–2029 scale-up, documenting progress, challenges, decisions and agreed actions;	31 December 2026

	iii) **Consolidated repository/matrix of technical outputs and recommendations,** identifying their status, responsible stakeholders and institutionalization needs; iv) **Final consultancy report**, summarizing activities undertaken, key achievements, challenges, lessons learned, outstanding gaps and recommendations for the continued implementation and scale-up of the SNSC 2025–2029	

Payment Schedule:
Payment will be made on submission and acceptance of deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.

Important Notes

- Individuals engaged under a consultancy or individual contract will not be considered "staff members" under the Staff Regulations and Rules of the United Nations and UNICEF's policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.
- Contracts are conditional upon the selected candidate's willingness to comply with any current or future vaccination requirements that may be established by UNICEF, where applicable. Failure to comply with applicable vaccination requirements, where required and without an approved medical exemption by UNICEF, may result in the withdrawal of the consultancy offer or termination of the contract in accordance with the General Terms and Conditions of Contract.
- UNICEF offers reasonable accommodation for consultants with disabilities. This may include, for example, accessible software, travel assistance for missions or personal attendants. We encourage you to disclose your disability during your application in case you need reasonable accommodation during the selection process and afterwards in your assignment.

QUALIFICATIONS / SPECIALIZED KNOWLEDGE / EXPERIENCE/ COMPETENCIES (CORE/TECHNICAL/FUNCTIONAL) / LANGUAGE SKILLS REQUIRED FOR THE ASSIGNMENT

- Minimum requirements:
- Education: Advanced university degree in public health, and health economics, social sciences, or a related field. A degree in community health would be an asset.
- Work Experience: At least 10 years of experience in developing national community health strategies, including support in implementation and resource mobilization
- Skills:
- Experience in managing community health or maternal, newborn, and child health programs, including strategic planning and national implementation of the health system;
- Proven experience working and liaising with the Ministry of Health and other key stakeholders involved in community health;
- Knowledge of key donor interests and funding opportunities would be an asset;
- Proven expertise in strengthening community health systems within the context of strategic and operational planning;
- Proven experience in leading, managing, and coordinating public health programs;
- Proven knowledge of community health;
- Proven knowledge of resource mobilization

- Language Requirements: Fluency in French and English, the Knowledge of certain Kirundi words is an advantage
- Desirables: Prior work experience with UNICEF or other UN organization is an asset and the Knowledge of the Burundian context and/or having supported Burundi in the preparation of documents and the mobilization of funds is an advantage.