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TERMS OF REFERENCE

TITLE – *Senior Expert I - Corporate Risk and Benchmarking*

CONTRACT MODALITY	Individual Consultancy
DUTY STATION	Evaluation Office, New York (Remotely)
DURATION OF CONTRACT	**9.40 Months**

Purpose of Assignment

The UNICEF Evaluation Office (EO) is commissioning a global evaluation of UNICEF's risk governance frameworks and practices in humanitarian action.

Building on a set of case studies conducted across different emergency contexts, the evaluation will allow tracing the decision-making processes that led to either action or no action during past emergency responses and will attempt to measure their repercussion on the delivery of services and good to children, especially those in hard-to-reach areas.

The evaluation aims to put forward recommendations that will equip UNICEF staff across a variety of emergency contexts to manage, prevent and share risks more responsibly and effectively in the future.

The EO is seeking a Corporate Risk Benchmarking Expert for this evaluation.

Scope of Work

The consultant is expected to support the Humanitarian Effectiveness Portfolio (HEP) within the Evaluation Office by undertaking the following tasks:

- Leads risk benchmarking with other Organizations (both withing and outside of the UN System);
- Lead the D1/D2 analysis;
- Lead at least 2 pilot cases;
- Contribute to the refinement of the revised ToC and normative framework developed during Phase

Work Assignment Overview	Deliverables/ Outputs	Delivery deadline
Evaluability phase and Pilot Testing	• Inputs to the revised Theory of Change and write up of at least 1 case study to be included in Mini Report 1 • Risk Benchmarking review with other UN agencies	April 30, 2027
Inception	• Inputs to the Inception report as agreed with the Evaluation Manager	May 10, 2027
Data Collection (in-person and remote)	• At least 3 Case study write-ups (max 3 pages each with annexes)	June 30, 2027

Data Analysis, Consolidation and Write-up	• 2 Sensemaking sessions with internal stakeholders • Inputs to Min Report 2 • Inputs to the Draft evaluation report	July 30, 2027
Finalization and Dissemination	• Input into the Revised evaluation report (post-comments by EO and the Evaluation Reference Group) • Recommendations Workshop • Contribution to the Final presentation(s)	September 15 2027

Payment Schedule:

Payment will be made on submission and acceptance of deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.

Important Notes

- Individuals engaged under a consultancy or individual contract will not be considered "staff members" under the Staff Regulations and Rules of the United Nations and UNICEF's policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.
- Contracts are conditional upon the selected candidate's willingness to comply with any current or future vaccination requirements that may be established by UNICEF, where applicable. Failure to comply with applicable vaccination requirements, where required and without an approved medical exemption by UNICEF, may result in the withdrawal of the consultancy offer or termination of the contract in accordance with the General Terms and Conditions of Contract.
- UNICEF offers reasonable accommodation for consultants with disabilities. This may include, for example, accessible software, travel assistance for missions or personal attendants. We encourage you to disclose your disability during your application in case you need reasonable accommodation during the selection process and afterwards in your assignment.

QUALIFICATIONS / SPECIALIZED KNOWLEDGE / EXPERIENCE/ COMPETENCIES (CORE/TECHNICAL/FUNCTIONAL) / LANGUAGE SKILLS REQUIRED FOR THE ASSIGNMENT

- Minimum requirements:

Education:

- Masters in Economics, organizational management, audit

Work Experience:

- At least 10 years of experience in enterprise risk management, internal control or audit, with at least five

years in a UN agency, an IFI, or a large humanitarian organization;

- Detailed working knowledge of ISO 31000, COSO ERM, the Three Lines Model, and risk appetite frameworks;
- Experience analyzing risk registers, control frameworks and assurance data;
- Direct experience with HACT or similar partner assurance systems;
- Experience comparing risk frameworks across agencies.
- Demonstrated experience of contributing to humanitarian evaluations in the past.

Language Requirements:

- English; knowledge of other languages an asset

Knowledge/Expertise/Skills:

- Knowledge of the UN system and the global humanitarian system as a whole;
- Excellent analytical, communication and writing skills (English required; other UN languages considered an asset);
- Experience facilitating workshops with senior managers

Desirables:

- Prior benchmarking work within the UN system
- Demonstrated work experience in fragile settings/humanitarian contexts