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TERMS OF REFERENCE

National Consultant - Education Financing and Domestic Resource Mobilization Capacity Strengthening

CONTRACT MODALITY	Individual Consultancy
DUTY STATION	Dodoma, Tanzania (remote)
DURATION OF CONTRACT	4 months

Purpose of Assignment

Tanzania is pursuing an ambitious education reform agenda through the Education Sector Development Plan (ESDP), including expansion of compulsory education, increased transition to secondary education, investments in skills and employability, digital learning, infrastructure, and improvements in education quality. Delivering these reforms within a constrained fiscal environment places increasing importance on sustainable domestic financing, effective use of available resources, and strong alignment between sector priorities, planning and budgeting processes.

Against this backdrop, the Ministry of Education, Science and Technology (MoEST) has identified domestic resource mobilization (DRM) and education financing as important areas for continued institutional learning, collaboration and dialogue. Tanzania already has significant expertise and ongoing initiatives across these areas. The opportunity is to bring together the complementary perspectives and responsibilities of institutions across the financing and implementation chain - including MoEST, the Ministry of Finance, Tanzania Revenue Authority (TRA), President's Office - Regional Administration and Local Government (PO-RALG), Local Government Authorities (LGAs), and other relevant actors - to develop a shared understanding of education financing priorities, constraints and opportunities.

Through the GPE-KIX Country Support Mechanism, UNICEF is supporting MoEST to convene an applied capacity-strengthening and inter-sectoral engagement around this agenda. The engagement will connect domestic resource mobilization with expenditure efficiency, prioritization, the Medium-Term Expenditure Framework (MTEF), budget execution and education results. It will also provide a practical platform for examining financing and expenditure patterns alongside learning and other education outcomes, strengthening evidence-informed dialogue on resource allocation, efficiency and value for money.

The purpose of the consultancy is to provide technical support to UNICEF and MoEST in the design, adaptation and delivery of an applied capacity-strengthening programme on domestic financing for education in Tanzania. Working within a Government-led process, the consultant will curate and adapt existing education financing, domestic resource mobilization and public finance materials to the Tanzania context and support facilitation of a five-day engagement combining technical learning for education-sector officials with broader inter-sectoral dialogue on education financing.

Scope of Work

a) Review and adaptation of capacity-building materials

• Review relevant existing UNICEF and partner materials on education financing, DRM, public financial management, expenditure efficiency and budget execution.

• Review key Tanzania policy, planning and financing documents, including the ESDP, MTEF and relevant

budget and fiscal documents.
• Adapt and curate the materials into a concise, practical capacity-building package tailored to the Tanzania context and participating institutions.
• Develop practical exercises using Tanzania financing, expenditure and education outcome data, where available.
• Where appropriate, incorporate practical sector examples, including early childhood development, to illustrate how priority reforms can be translated into financing requirements and considered within MTEF and budget constraints.

b) Development of the capacity-strengthening programme
• Support development of the detailed agenda and facilitation approach for the proposed five-day engagement.
• Structure the programme in two complementary phases: an initial pedagogical phase primarily for education-sector officials, followed by an inter-sectoral phase bringing together education, finance, revenue, local government and other relevant actors.
• Design the inter-sectoral phase as an applied dialogue on domestic resource mobilization, fiscal space, education financing priorities, expenditure and implementation bottlenecks, and opportunities for stronger coordination across the government financing chain.
• Incorporate practical discussion of expenditure patterns alongside learning and education outcomes to strengthen evidence-informed prioritization and value-for-money analysis.

c) Technical facilitation
• Serve as a technical resource person during the capacity-strengthening engagement.
• Facilitate selected technical sessions and applied exercises.
• Support discussions between MoEST, Ministry of Finance, TRA, PO-RALG/LGAs and other participating institutions on DRM, education financing and implementation bottlenecks.
• Support identification of practical options for establishing a periodic dialogue between education, finance, revenue and local government institutions on education financing and domestic resource mobilization.

d) Documentation and follow-up
• Document key technical issues, institutional priorities, opportunities for stronger collaboration and areas for further strengthening emerging from the engagement.
• Prepare a concise post-engagement note summarizing key findings, agreed actions and potential areas for follow-up support.
• Provide recommendations for strengthening or institutionalizing periodic dialogue between education, finance, revenue and subnational government actors on education financing

Work Assignments Overview	**Deliverables/Outputs**	**Delivery deadline to complete the deliverable**
Inception and materials review note	Brief approach, proposed content architecture, documents/materials reviewed and detailed workplan	15 Dec 2026
Adapted capacity-building package	Tanzania-specific presentations, facilitator notes, exercises, datasets/case materials and	09 Jan 2027

	participant resources	
Final engagement programme	Detailed five-day agenda, session objectives, methodology and facilitation plan	20 Jan 2027
Delivery of capacity-strengthening engagement	Technical facilitation and resource-person support during the five-day programme	6 Feb 2026
Post-engagement technical note	Concise synthesis of key issues, agreed actions, areas for further strengthening and recommendations for continued inter-sectoral dialogue	15 Feb 2026

Payment Schedule:

Payment will be made on submission and acceptance of deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.

Important Notes

Individuals engaged under a consultancy or individual contract will not be considered "staff members" under the Staff Regulations and Rules of the United Nations and UNICEF's policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

The selected candidate is solely responsible for ensuring that the health insurance (and visa if applicable) required to perform the duties of the contract are valid for the entire period of the contract. Selected candidates are subject to confirmation of fully-vaccinated status against SARS-CoV-2 (Covid-19) with a World Health Organization (WHO)-endorsed vaccine, which must be met prior to taking up the assignment. It does not apply to consultants who will work remotely and are not expected to work on or visit UNICEF premises, programme delivery locations or directly interact with communities UNICEF works with, nor to travel to perform functions for UNICEF for the duration of their consultancy contracts.

UNICEF offers reasonable accommodation for consultants with disabilities. This may include, for example, accessible software, travel assistance for missions or personal attendants. We encourage you to disclose your disability during your application in case you need reasonable accommodation during the selection process and afterwards in your assignment.

QUALIFICATIONS / SPECIALIZED KNOWLEDGE / EXPERIENCE/ COMPETENCIES (CORE/TECHNICAL/FUNCTIONAL) / LANGUAGE SKILLS REQUIRED FOR THE ASSIGNMENT

Education:

- An advanced university degree in economics, public finance, public policy, education economics,

or a related field.

Work Experience:

- At least 10 years of relevant professional experience in public finance, fiscal policy, budgeting, education financing, or related areas.
- Demonstrated experience working with the Ministry of Finance and/or other central government institutions in Tanzania.
- Experience in education financing or social-sector financing would be a strong advantage.
- Experience designing or delivering capacity strengthening for government officials.

Language Requirements:

- Fluency in English and Kiswahili

Knowledge/Expertise/Skills:

- Strong applied knowledge of Tanzania's fiscal architecture, domestic revenue system, budget process, MTEF and public financial management systems
- Demonstrated ability to engage effectively across sector ministries, central finance institutions, revenue authorities and/or subnational government structures
- Ability to translate complex public finance concepts into practical, accessible learning materials and facilitate senior-level technical dialogue.
- Strong analytical, facilitation and communication skills.

Desirables:

- Exhibit the UNICEF Core Values of: Care, Respect, Integrity, Trust, Accountability, Sustainability