Mokwon University Recruitment Notice for English Instructors
Winter Semester 2026 – Foreign Language Training Program

Mokwon University International Education Center will hire foreign language (English) instructors for the Winter Semester of 2026, please apply a lot of talented people.

2026. 11.

Dean, International Education Center, Mokwon University

1. **Position** : English Instructor for the Foreign Language Training Program (D-4-7)

2. **Application Period** : 2026. 11. 10(Tue) ~ 11. 13.(Fri), by 3:00 PM

3. Process

① Document Screening * Announcement of First-Round Results: 2026. 11. 16.(Mon)~11. 17.(Tue) Est.

② Interview(In-person Interview) * Interview details will be announced only to first-round successful applicants.

※ Attendance at the Institute's orientation (OT) is mandatory for final successful candidates, and no allowance will be paid for OT attendance.

※ The recruitment schedule may be changed depending on internal circumstances.

4. **Number of Positions** : 00 instructors
(The exact number may vary depending on program operation.)

5. Qualifications

- Basic Qualifications

■ Native Instructor(Applicants must meet both requirements ① & ②)

① Citizens of English-speaking countries (e.g., the U.S., U.K., Canada, South Africa, New Zealand, Australia, Ireland) holding a bachelor's degree or higher from a university in their country of origin.

② Applicants must hold an E-2 visa or a visa that allows employment as a foreign language conversation instructor without restrictions.

※ Citizens of countries where English is an official language are also eligible to apply if they have prior teaching experience.

■ Korean Instructor(Applicants must meet both requirements ① & ②)

① Applicants who have obtained a bachelor's degree or higher in an English-related field from a domestic or overseas university.

② Applicants who hold a TESOL certificate.

- Preferred Qualifications

① Minimum of three (3) years of experience in English instruction for foreign students.

② Holders of a degree in Linguistics or Education.

③ Experience in online English teaching and online promotional activities

④ Excellent English proficiency(TOEIC 900+, TOEFL iBT 100+, TEPS 830+, IELTS 7.0+).

⑤ Preference will be given to applicants who can teach at Mokwon University three or more times per week.

6. Employment Period and Conditions

① Employment Period : 2026. 11. 30.(Mon) ~ 2027. 2. 11.(Thu)

② Type of Contract: Lecture Service Agreement

③ Compensation will be determined and paid based on the internal fee standards of the International Education Center, Mokwon University.

7. Required Documents

① Application Form(Attached, designated format)

② Copy of the Final Degree Certificate

③ Copy of TESOL Certificate(for Korean applicants only)

④ Copies of Passport and Alien Registration Card(for foreign applicants only)

⑤ Certificate of Employment (if applicable)

⑥ Copies of language proficiency certificates and other relevant teaching certificates (if applicable)

⑦ Lesson Plan : Prepare a 10-minute speaking lesson based on the topic provided below for intermediate-level English learners.

- Topic : Talk about the most memorable place you visited when you were a child. You should describe specific experiences and impressions from your visit.

⑧ Demo Lesson Video: Applicants must submit a 5-minute demo lesson video corresponding to the lesson plan in Item ⑦.

⑨ Applicants currently teaching in the Fall 2026 Foreign Language Program may submit only documents ①, ②, and ④ from the required documents checklist.

⑩ Applicants currently teaching in the Fall 2026 Foreign Language Program may have their interview waived and replaced by document screening. However, if their document screening score or existing course evaluation score falls below the standard set by the university, a separate interview may be conducted.

※ Class assignments will be made based on the availability indicated in the applicant's application form.

※ Any item without supporting documents will be excluded from the evaluation.

※ Submitted documents will not be returned, and acceptance may be revoked if any false information is found.

※ Acceptance may be cancelled if a criminal background check reveals a history of sexual offenses among final successful candidates.

※ Photographs must have been taken within the past three (3) months.

8. Application Submission

Method	Details
In-person	Submit during office hours (09:00–12:00 / 13:00–15:00) at ZV206, Mokwon University
By Mail	[Korean] (35349) 대전광역시 서구 도안북로 88 국제교육원 외국어강사 담당자 앞 [English] International Education Institute, Mokwon University, 88 Doanbuk-ro, Seo-gu, Daejeon 35349, Korea ※ Only applications received within the application period will be considered.
By Email	interedu@mokwon.ac.kr Email Subject: Winter Semester English Instructor Application((2026)_Applicant Name ※ **All documents must be scanned and submitted as one single PDF file (excluding the demo lesson video).**

9. Notes

Instructors recruited through this notice are not considered lecturers under the Higher Education Act and will provide instruction pursuant to a lecture service agreement; therefore, the Institute's employment rules and personnel policies do not apply.

10. Contact Information

- Tel) 042-829-8097
- Email: mokwonibh@mokwon.ac.kr

International Education Center, Mokwon University