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# TERMS OF REFERENCE

## Technical Consultant-National Wasting Guideline Revision and Development

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| **CONTRACT MODALITY** | Individual Consultancy |
| **DUTY STATION** | Dhaka, Bangladesh (Remote) |
| **DURATION OF CONTRACT** | 6.5 months |

### Purpose of Assignment

To provide technical leadership and expert support to the Government of Bangladesh in reviewing, revising, harmonizing and developing a comprehensive national operational guideline for prevention and management of child wasting and nutritional oedema in line with the 2023 WHO recommendations, integrating best practices, stakeholder input, and the country's context and health systems.

The assignment will include:

- Review existing national guidelines on management of acute malnutrition, protocols, and relevant documentation.
- Assess alignment with latest WHO recommendations and international proven evidence.
- Identify policy, technical and operational gaps in the current national guidance.
- Revise and develop a single integrated operational guideline covering prevention and management of wasting and nutritional oedema aligned with WHO 2023 guidance.
- Standardize admission, treatment, referral and discharge processes across service delivery platforms.
- Strengthen prevention components within routine health and nutrition systems.
- Draft and finalize comprehensive, contextualized national wasting guidelines.
- Facilitate national and subnational consultations for input and validation

### Scope of Work

The consultant will perform the following:

- Inception and planning:
- Review available documentation.
- Conduct inception meetings with IPHN and partners.
- Develop methodology and workplan.
- Establish stakeholder engagement approach.
- Develop data collection and consultation tools.
- Situational Analysis and Evidence Review

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Review National Documents: the national CMAM Guideline, SAM Inpatient Guideline, National Nutrition Policy, National Nutrition Action Plan, National Strategy on IYCF, IMCI protocols, Community Clinic Operational Guidelines, Nutrition Information System documents, Humanitarian nutrition guidelines, Emergency preparedness plans, SBCC Strategy, 5 Years Implementation Plan, GAP, DPP for health and Nutrition, Relevant operational studies and evaluations

Review Global Guidance and evidence including: WHO Wasting Guidelines, WHO implementation tools, UNICEF technical guidance, Sphere Standards, Global Nutrition Cluster guidance, Recent peer-reviewed evidence

Stakeholder consultation:
Coordinate and conduct consultations with relevant stakeholders, including: IPHN, DGHS, DGFP, Director Hospital, Community Clinic Trust, Director Nursing, Pediatric Association, BNNC, DPP, MoWCA, MoDMR, MoLG, UNICEF, WHO, WFP, FAO, WB, NGOs, CSOs and subnational health actors (via field visits), icddr'b, BRAC JPGSPH, INFS, ICMH

Drafting and Validation:

- Prepare an initial framework and full draft of the updated wasting guidelines
- Facilitate technical workshops and validation sessions

Finalization and Reporting

- Incorporate feedback into final versions of the guidelines and protocols
- Design a monitoring and evaluation framework aligned with HMIS
- Prepare a final report on the process, challenges, and recommendations

| **Work Assignments Overview** | **Deliverables/Outputs** | **Delivery deadline to complete the deliverable** |
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| Review relevant global, regional, and national documents, stakeholder engagement and development of a clear roadmap | Inception report with work plan and annotated outline | 30 November 2026 |
| Prepare an initial framework and full draft of the updated wasting guidelines including a component on prevention and management of U6 months old children | Revised National Wasting Guidelines (draft versions) | 7 February 2027 |
| Facilitate technical workshops and incorporate feedback into final versions of the guidelines and protocols | Revised SAM protocol with U6 months management, prevention and MAM component included and validation workshop reports | 15 April 2027 |

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| Design a monitoring and evaluation framework aligned with HMIS and prepare a final report on the process, challenges, and recommendations | Final draft of the guidelines submitted | 14 May 2027 |

**Payment Schedule:**
Payment will be made on submission and acceptance of deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.

**Important Notes**

- Individuals engaged under a consultancy or individual contract will not be considered "staff members" under the Staff Regulations and Rules of the United Nations and UNICEF's policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.
- The selected candidate is solely responsible for ensuring that the health insurance (and visa if applicable) required to perform the duties of the contract are valid for the entire period of the contract. Selected candidates are subject to confirmation of fully-vaccinated status against SARS-CoV-2 (Covid-19) with a World Health Organization (WHO)-endorsed vaccine, which must be met prior to taking up the assignment. It does not apply to consultants who will work remotely and are not expected to work on or visit UNICEF premises, programme delivery locations or directly interact with communities UNICEF works with, nor to travel to perform functions for UNICEF for the duration of their consultancy contracts.
- UNICEF offers reasonable accommodation for consultants with disabilities. This may include, for example, accessible software, travel assistance for missions or personal attendants. We encourage you to disclose your disability during your application in case you need reasonable accommodation during the selection process and afterwards in your assignment.

**QUALIFICATIONS / SPECIALIZED KNOWLEDGE / EXPERIENCE/ COMPETENCIES (CORE/TECHNICAL/FUNCTIONAL) / LANGUAGE SKILLS REQUIRED FOR THE ASSIGNMENT**

**Minimum requirements:**

- **Education:** PhD degree in Nutrition, Public Health, Pediatrics, Medicine
- **Work Experience**:
  - At least 10 years of professional experience in child nutrition programming, policy, and guideline development
  - Proven experience in developing and revising national acute malnutrition guidelines/protocols
- **Skills:**
  - Familiarity with Bangladesh health and nutrition system

  - Strong facilitation, coordination, and communication skills
  - Knowledge of WHO acute malnutrition guidelines and community-based management approaches
- **Language Requirements:** Excellent writing and communication skills in English and Bangla.
- **Desirables:** Experience working with UN agencies and government ministries