Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David

JOB DESCRIPTION

Vacancy Reference:	51786
Job Title:	Lecturer in Health & Social Care
Institute / Department:	Institute of Inner-City Learning: London Campus
Grade / Salary:	Grade 7/ £41,064 - £47,389 per annum
Hours / FTE:	1.0
Contract type:	Full time / Permanent
Location:	Based at the London campus but should be able and prepared to work in other locations as necessary.
Reporting to:	Academic Director

BACKGROUND

The Institute of Inner-City Learning (IICL) is one of the University of Wales Trinity Saint David's four Institutes with campuses in Birmingham and London.

The IICL has multiple intakes per annum, delivers continuous learning, teaching and recruitment cycles and operates in an intensely competitive inner-city and multicultural HE environment. The Institute currently has non-residential students on Certificates of Higher Education, Honours degrees, Masters and Doctoral programmes, some of which are also taught at weekends.

MAIN PURPOSE OF JOB

The post holder will be required to develop a range of teaching and assessment materials, covering specified modules and subject areas within Health and Social Care and/or Public Health, and may lead on modules like Integrated Approach to Public Health, Community Health Promotion, Quality Assurance in Health and Social Care, Working with Vulnerable Populations, Partnership Working and Service Integration, Health and Social Care Systems, etc.

The post holder will deliver teaching in a variety of different learning environments and use a variety of teaching styles and approaches, including all levels of undergraduate study and, where appropriate, postgraduate study. The post holder will offer both academic and pastoral feedback and support to students to the highest professional standards and with regard to the ongoing enhancement of the student experience.

The post holder will undertake scholarship, research, training or project work, either individually or within a team, to ensure ongoing professional development and to enhance the profile of the Academic Discipline, Institute and University. The post holder will make a positive contribution to the day-to-day activities of the Academic Discipline that may cover areas such as dissertation supervision, student recruitment, marketing activities, research seminars and workshops, staff training and professional development.

The post holder will develop administrative activities and make a positive contribution to the day-to-day activities of the Campus and support Programme Managers, Academic Directors and Dean on academic and professional management of the Campus.

To accommodate learner needs, classes may also be delivered in the evenings and on weekends based on demand.

MAIN DUTIES

- Deliver teaching, learning and assessments, as well as providing support to students at undergraduate and/or postgraduate level of study, either individually or as a member of a teaching team.
- Deliver teaching and learning strategies in a variety of contexts, such as, online or blended learning teaching and learning, seminar and small group tutorials to large-group lectures, workshops and/or placements, using appropriate and engaging teaching and learning styles, within an established programme of study.
- Be involved in the design and development of high-quality teaching and learning material, sharing information/material on the University's VLE, develop strategies for formative and summative assessments, and develop assessment criteria, following the relevant quality assurance requirements.
- Supervise the work of students in a timely, professional and supportive manner, providing necessary advice on study skills, research methods, assessment and dissertation work.
- Offer appropriate advice, feedback, support, and encouragement to students, in both an academic and personal tutor role, to ensure a high-quality student experience.
- Undertake relevant scholarly activity, either as part of a collaborative project or individually, as a means of updating knowledge in an appropriate specialism and underpinning effective learning and teaching, or for seeking publication, knowledge transfer, public dissemination, or for funding and grant opportunities.
- Undertake relevant administrative tasks to ensure the effective operation and management of the curriculum and, at the request of a line manager, undertake a small cross-programme or School administrative role such as student admissions, involvement in marketing and open day initiatives.
- Engage in continuing professional development and enhancement through, for example, gaining membership of Advance HE, through relevant University staff development or through membership of a relevant professional body.
- Be an active and enthusiastic member of the Institute, working collaboratively with colleagues, participating in school boards and staff-student committees, attending, where appropriate, Faculty working groups and committees, and making a positive contribution to the Institute's overall culture and environment.

GENERAL DUTIES

- Fulfill all relevant Health and Safety responsibilities
- Adhere to all relevant University policies and procedures
- Adapt to change and have an ability to acquire new and relevant skills and knowledge by taking appropriate responsibility for own personal and professional development
- Support and promote the University's sustainability commitment and carry out duties in an ethical and responsible manner
- Operate within the University's agreed Welsh Language Standards

NB This Job Description currently applies but duties may be allocated from time to time, which are appropriate to the grade and post, and which are not of a substantial ongoing nature to affect the grading of the post.

PERSON SPECIFICATION

The Person Specification focuses on the qualifications, experience, knowledge, skills and competencies required to undertake the role effectively. **You will need to evidence how you meet these requirements in your application, providing explicit examples.**

	Essential	Desirable
Qualifications	1. A postgraduate qualification in Health and Social Care	2. Teaching qualification 3. A PhD or professional doctorate in Health and Social Care or related discipline
Experience, Knowledge, Skills and Competencies	4. Proven track record of working in/with a range of relevant applied professional settings 5. Previous experience of teaching and supervision at undergraduate and/or postgraduate level 6. Experience (minimum two years) of working in the UK HE relevant sector at appropriate level 7. Ability to work across different teams and take the lead on strategic initiatives 8. Demonstrable commitment to equality and diversity in working practices 9. Willingness to work flexibly to meet role requirements 10. Experience of academic programme administration and management	11. Proven track record of publication and grant funding in a relevant research area 12. Previous experience of postgraduate research supervision in related subject areas