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TERMS OF REFERENCE

Consultancy Title: Makani Programme Learning Support consultant

1 x maths subject specialist

1 x Arabic subject specialist

CONTRACT MODALITY	Individual Consultancy
DUTY STATION	**Amman, Jordan, remote**
DURATION OF CONTRACT	6 months

Purpose of Assignment

Purpose of Activity/Assignment (Consultants may be engaged only when the assignment is of a temporary nature; based on payment for services or work with defined deliverables and outputs that are specific and measurable, to be performed and completed within a specified period of time. Consultants must not be engaged to perform staff functions or other functions that are not based on defined deliverables or outputs):

It is globally recognized that children who cannot read fluently are more likely to drop-out of school, more likely to have challenges accessing the curriculum and difficulty in successfully progressing in schooling and into employment.

Jordan's Ministry of Education (MOE) Early Grade Reading Assessment (EGRA) results and recent screening results shows over 50 per cent of learners in grades 3 to 6 are not reading with understanding.

UNICEF Jordan supports the delivery of integrated child development and protection services through Makani centers, providing children and adolescents with access to learning support services, skills building, life skills, psychosocial support, child protection, early childhood development, and parenting programs. The programme is implemented through the cooperation with the Ministry of Social Development and national NGOs.

This consultancy aims to provide systematic field planning, monitoring, quality assurance and support the implementation of Makani learning support services (LSS) component and assure that activities are implemented as per UNICEF standards and guidelines. The Consultants shall have the technical expertise to provide support to the Makani frontline staff and Makani LSS core team, monitor the implementation and assure that the LSS is provided as per the agreed standards with implementing partners. Additionally, the postholder shall have a good understanding of teaching of Arabic language or mathematics, including understanding of different pedagogical methods in the teaching of reading, so that they are able to provide real time feedback to the frontline staff through classroom observation.

Scope of Work

Jordan Country Office (JCO) is working with Makani implementing partners to support vulnerable children to build literacy and numeracy skills to support vulnerable children to be able to engage at grade level.
Through the Makani Programme, UNICEF Jordan Country Office is working to support children's learning with the development of programmes designed to accelerate and recover learning. The consultant(s) will provide technical support to the delivery of two main Learning Recovery programmes which include the main subjects of Arabic literacy and Math through various activities outlined below:
Reading Recovery Programme (RRP): To address the reading difficulties children face, UNICEF is implementing a Reading

Recovery Programme to support most vulnerable children, from refugee and host communities, in Arabic Literacy.
Accelerated Learning Programme (ALP): The JCO has redesigned the Learning Support Service delivered through 93 Makani community centres. Originally designed to support Syrian children that were out of school, the program has now been adapted to provide learning support for in-school children to address low achievement in mathematics and Arabic language.
Under the overall oversight of the supervisor, the consultant will provide quality assurance to Makani LSS through:
United Nations Children's Fund

Support the implementation of RRP and ALP in 93 Makani centres across camps, host communities, and ITS through classroom observations, mentoring, and coaching, drawing on technical expertise in Arabic literacy and mathematics.
Undertake regular visits to provide support to the implementation and report on weekly basis.
Undertake regular visits to assure that the assessment is administered as per the standards and programme SOPs.
Work closely with Makani LSS Core Team to address any comments emerging from the class observation and monitoring visits.
To assure programme sustainability, build the capacity of the Makani Core Team member through joint field visits and structured feedback sessions.
Ensure that the Makani frontline staff are using the RRP assessment and ALP assessment tools as per the agreed SOPs.
Review lesson plans and learning materials (RR, ALP), contributing to the finalization of lesson plans assessment and review learning materials based on Arabic literacy and Math technical expertise.

Work Assignments Overview	**Deliverables/Outputs**	**Delivery deadline to complete the deliverable**
Design, organize, and deliver professional development activities for Makani facilitators and technical staff, including participation in Training of Trainers (TOT) sessions and facilitation of capacity-building workshops.	**Deliverable 1** – Professional development (developing and delivering trainings, attending TOTs, training facilitators and participants).	30 June 2027
Provide technical support, mentoring, coaching, and field monitoring to Makani centres and implementing partners to ensure quality implementation of Learning Support Services in accordance with UNICEF standards and programme SOPs.	**Deliverable 2** – Support to Makani centres and implementing partners' technical staff to follow up on the implementation of education services.	30 June 2027

Review, adapt, and develop learning, assessment, and training materials for Reading Recovery Programme (RRP) and Accelerated Learning Programme (ALP), incorporating findings from field monitoring and technical feedback.	**Deliverable 3** – Learning and training materials prepared.	30 June 2027

Payment Schedule:

Payment will be made on submission and acceptance of deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.

Important Notes

- Individuals engaged under a consultancy or individual contract will not be considered "staff members" under the Staff Regulations and Rules of the United Nations and UNICEF's policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.
- Contracts are conditional upon the selected candidate's willingness to comply with any current or future vaccination requirements that may be established by UNICEF, where applicable. Failure to comply with applicable vaccination requirements, where required and without an approved medical exemption by UNICEF, may result in the withdrawal of the consultancy offer or termination of the contract in accordance with the General Terms and Conditions of Contract.
- UNICEF offers reasonable accommodation for consultants with disabilities. This may include, for example, accessible software, travel assistance for missions or personal attendants. We encourage you to disclose your disability during your application in case you need reasonable accommodation during the selection process and afterwards in your assignment.

QUALIFICATIONS / SPECIALIZED KNOWLEDGE / EXPERIENCE/ COMPETENCIES (CORE/TECHNICAL/FUNCTIONAL) / LANGUAGE SKILLS REQUIRED FOR THE ASSIGNMENT

Minimum requirements:
Bachelor`s degree in Arabic language or Mathematics Education

Years of Experience/ Knowledge/Expertise/Skills required:

Work Experience:

- Minimum of 5 years of knowledge of how to teach reading and language development in Arabic or Math.
- Knowledge of pedagogical approaches and their application in the classroom.
- Demonstrated experience in classroom observation, quality assurance, and monitoring of education programmes.
- Experience in developing, adapting, or reviewing learning, assessment, and training materials.
- Experience working within the UNICEF-supported Makani programme, particularly Learning Support Services.
- Experience in providing technical support, capacity building, or quality assurance for Learning Support Services or similar remedial/accelerated learning programmes is an asset.
- Computer skills in standard programmes PPT, Word, and Excel.
- Understanding of the development of blended learning programmes.
- Experience working with NGOs, international organizations, or government education programmes is an asset.

Language Requirements:

- Fluency in Arabic is required.
- Working knowledge of English is required.

Knowledge/Expertise/Skills:

- Strong knowledge of Arabic literacy or mathematics teaching methodologies.
- Knowledge of remedial, accelerated, and learning recovery approaches.
- Strong training, coaching, and mentoring skills.
- Ability to conduct classroom observations and provide technical feedback.
- Strong communication and report-writing skills.
- Strong understanding of the Jordanian education system and curriculum.
- Experience in teacher professional development programmes.

Desirables:

- Experience working with NGOs, international organizations, or government education programmes.
- Familiarity with the Makani programme is a strong asset