ANNOUNCEMENT OF FULL-TIME TEACHING POSITION

The College of Liberal Arts, Department of International Cooperation and Multicultural Studies at Tsuda University is seeking qualified applicants for the following position:

1. Department: Department of International Cooperation and Multicultural Studies (International Wellness Course)

2. Position: Tenured assistant professor (専任講師), associate professor (准教授) or professor(教授)

3. Number of Positions Available: One

4. Expected Starting Date: April 1st 2028

5. Place of Work: Kodaira campus

6. Requirements:

1) Applicants should be able to contribute to the field of International Wellness in the Department of International Cooperation and Multicultural Studies.
2) Applicants must be able to teach classes related to International Wellness ("International Health Science" etc.), "Practice of International Cooperation and Multicultural Studies", “Methodology of Social Research”, Seminars and graduation thesis supervision (International Wellness Course), and be able to support students conducting fieldwork.
3) Applicants should have expertise in issues related to global health and global welfare and a solid track record of research in the humanities or social sciences based on fieldwork. Applicants are also expected to be passionate about fostering individuals who can contribute to the field of global health in the future.
4) Completed doctoral degree, or equivalent academic qualification.
5) Applicants should understand the university’s founding principles and contribute to education and research as well as perform administrative duties both inside and outside the university, such as entrance exam related work.

6) The language of instruction will be principally in Japanese. However, the successful candidate should also be able to give a class or classes in English if required.

7) It is desirable for applicants to have experience and networks in the field of international cooperation.

8) Supervision of graduates in areas related to the candidate's specialty may also be required.

9) Persons of any nationality are encouraged to apply, but applicants should have Japanese ability sufficient to function in a Japanese university environment.

7. Application Materials and Method:

Using the Google Form (https://forms.gle/us8hCQmykxRkLp7v5), fill out the required information in Japanese (1), and attach the materials listed below (2)-(7) in PDF form. Regarding the letter of recommendation (8), either a) ask a referee to submit via the specified Google Form, or b) submit yourself by post (registered mail or Letter Pack Plus).

(1) The Entry Form

(2) Curriculum Vitae in Japanese (including details of classes taught to date). No fixed format.

(3) List of all academic publications and presentations including M.A. and Ph.D. Please specify whether articles are peer reviewed.

(4) Three major publications.

* For those publications, such as books, that cannot be attached as a PDF in the Google Form, please send the original or a copy separately by post (address in 8 below).

(5) Summary in Japanese of the three major publications (around 400 characters each).

(6) An outline of the applicant's future research and educational plans and aspirations (around 1,000 characters in Japanese).

(7) Copy of graduation certificate and/or transcript of the highest degree earned.

(8) Letter of Recommendation from someone familiar with the applicant's personal character and research. This must be submitted either:

a) By the referee themselves via the following Google Form: (https://forms.gle/PHVEPcdM3DEXKMNh8)

b) Or by the applicant by post (registered mail or Letter Pack Plus, address in 8 below). The letter should be sealed.

*If you are sending (4) publications or (8) letter of recommendation by post, please state this clearly in (1) the Entry Form and post them to the address specified in 8 below via registered mail or Letter Pack Plus. Additional materials may be requested following the initial screening.

8. Postal address for materials that cannot be sent via Google Form:
   2-1-1 Tsudamachi, Kodaira-shi, Tokyo 187-8577
   Department of International Cooperation and Multicultural Studies,
   College of Liberal Arts, Tsuda University
   *Please write「国際ウェルネス教員応募書類在中」clearly on the front of the envelope and send by registered mail (簡易書留) or Letter Pack Plus.

9. Application Deadline: April 15th, 2027 (4pm) (materials sent by post should arrive no later than this date).

10. Selection Schedule:
    First Stage: After initial screening of the application materials, short-listed candidates will be contacted.
    Second Stage: Those who pass the first stage will be invited to interview and to give a lecture to take place between early and mid-June 2027.
    *Interviews/lectures will take place at Kodaira Campus. Candidates will not be reimbursed for travel expenses. All applicants will be contacted after the selection process ends.

11. Working Conditions and Benefits:
    Working hours: Estimated at 7 hours a day, under the category of Discretionary Labor System for Professional Work (専門業務型裁量労働).
    Salary: Based on university regulations.
    Days Off: Saturdays, Sundays, Public Holidays, and Days Designated by the University. However, employees may be required to work on holidays for classes and other reasons.
    Retirement Age: 68
    Insurance: Employees will be enrolled in the Japan Private Schools Promotion and Mutual Aid Association (日本私立学校振興・共済事業団), as well as employment insurance and workers' accident compensation insurance.

12. Miscellaneous

(1) Enquiries: E-mail: kwkoubo2027@tsuda.ac.jp. Please write 「国際ウェルネス人事」 in the title of your email.

(2) Tsuda University is an equal opportunities employer with a policy of promoting internationalization and diversity and does not discriminate in any way on the basis of nationality, gender, faith, or disability in the process of recruitment or promotion of teachers.

(3) Personal information will be treated confidentially in accordance with the University's regulations on personal data protection, and will not be used for any purpose other than selection of personnel.