Candidate Information

Position: Lecturers (Education)
School/Department: School of Biological Sciences
Reference: 26/113751
Closing Date: Monday 7 December 2026
Salary: £45,349 - £49,536 per annum.
Anticipated Interview Date: Thursday 17 December 2026

JOB PURPOSE:

The China Medical University - Queen's University Belfast Joint College (CQC) was established through a long-standing partnership between Queen's and China Medical University (CMU).

The postholder will deliver high-quality undergraduate teaching in Biological Science or Food Science, contributing to postgraduate teaching as required. They will also undertake educational scholarship aligned with the strategic priorities of the School of Biological Sciences and contribute to research, administrative, outreach, recruitment and engagement activities within the School. The postholder will also coordinate the undergraduate student journey at CQC, including induction, academic engagement, progression, student support and completion, in partnership with CMU staff and relevant Queen's University teams.

The role involves a split-location model, with the postholder expected to be based at CQC in China for minimum 26 weeks per year and at Queen's University Belfast's School of Biological Sciences in Northern Ireland for the remaining period (up to 26 weeks). The postholder will maintain continuity of student-facing responsibilities throughout the year through agreed liaison, referral and handover arrangements between China and Belfast.

MAJOR DUTIES:

Teaching:

1. Develop teaching methods, design course units and deliver teaching and assessment activities including lectures, coursework, practicals, and fieldwork.
2. Develop approaches to teaching and learning that are appropriate to the subject area and reflect current and emerging educational practice.
3. Play a significant role in the development of new and innovative teaching approaches with the School and its partners.
4. Select appropriate assessment methods and criteria, assess and examine students' work and progress, provide constructive feedback and participate in Examination Boards.
5. Update and/or design and develop modules in line with the School's teaching strategy.
6. Contribute to the design and development of new programmes, including programmes delivered across QUB campuses as required.
7. Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.
8. Design and supervise practical work where it is part of the course and advise students on techniques.
9. Contribute to the development of the School's educational portfolio.
10. Contribute to the enhancement of teaching quality within the School.
11. Act as a local academic point of contact for undergraduate students at CQC, coordinating student-related matters with Directors of Education, CMU colleagues and Queen's academic and professional services teams.
12. Support students recruitment, admissions, enrolment and induction, including transition from the relevant Foundation Programme into Level 1 and between degree levels, as applicable.
13. Monitor student attendance, engagement, academic performance and progression; identify students at risk, coordinate timely interventions and follow up on outcomes of Examination Boards and Student Outcome Meetings.
14. Advise students on academic regulations and progression options, including reseats, temporary withdrawal, return to study and degree completion.

15. Coordinate local support for exceptional-circumstances applications, missed or deferred assessments, extensions and reassessments.
16. Liaise with appropriate services on student wellbeing, safeguarding and disability-related needs, ensuring agreed reasonable adjustments, support measures and specialist referrals are implemented at CQC.
17. Support the appropriate handling and referral of student complaints, academic appeals, alleged academic offences and student conduct matters.
18. Facilitate student representation and Student Voice activities, respond to student feedback and monitor the implementation of agreed actions to enhance the undergraduate student experience.
19. Work with programme leadership on local assessment administration, moderation, external examining, quality assurance, student records and compliance with relevant Queen's regulations and CQC partnership arrangements.
20. Support students' transition to projects, placements where relevant, graduation, postgraduate study and employment; ensure confidential record-keeping, effective communication and appropriate case handovers throughout the split-location year.

Research:

1. Engage in scholarly activity, including research in Biological Science, Food Science or related fields, participation in relevant conferences and the development and publication of high-quality educational, pedagogical and professional materials.
2. Develop networking links with relevant professional bodies to ensure that the postholder’s teaching reflects best practice in the subject area.
3. Maintain and develop teaching and subject expertise.
4. Maintain a research profile, with a focus on pedagogical research and scholarship, while continuing to develop subject-specific expertise to support research-led teaching and undergraduate project supervision.

Administration/Contribution to the Community:

1. Carry out teaching administration including programme co-ordination, module co-ordination, assessment and feedback, module review, investigating academic offences, and student support. Undertake these activities in accordance with the applicable University regulations, agreed CQC procedures and any delegated authority.
2. Be responsible for the record-keeping associated with teaching and the preparation of teaching materials.
3. Act as a personal tutor, and advisor of studies for students.
4. Contribute to the School’s outreach strategy by undertaking outreach, recruitment and internationalisation activities.
5. Contribute as required to accreditation, curriculum and programme review, audit and other external or internal assessments.
6. Contribute to the development and implementation of School plans and Faculty and University strategies.
7. Carry out designated School functions, including, for example, participation in committee work, assisting with admissions, and preparing submissions for teaching quality assessment, as required by line manager.

ESSENTIAL CRITERIA:

1. Honours degree or equivalent in a relevant subject area.
2. PhD or equivalent in an area relevant to the job purpose.
3. Evidence of continuing professional development and the ability to produce scholarly publications relevant to the role.
4. Recent relevant experience of teaching and assessing at university level in Biological Science or Food Science, or a closely related subject, commensurate with stage of career.
5. Experience of designing course materials and planning and organising the delivery and assessment of teaching.
6. Experience of developing and delivering innovative methods of teaching and assessment and using digital platforms.
7. Evidence of providing pastoral care for students.
8. Evidence of administrative experience appropriate to the position of Lecturer (Education), commensurate with stage of career.
9. Excellent presentation skills and experience of communicating complex information effectively.
10. Ability to work independently, with effective interpersonal skills and the ability to liaise with students and colleagues.
11. Willingness and ability to be based at CQC in China for minimum 26 weeks each year, in accordance with the requirements of the role.

DESIRABLE CRITERIA:

1. A recognised higher education teaching qualification, such as a PGCHET or equivalent, and/or Fellowship of the Higher Education Academy (HEA).
2. Experience of teaching English to students whose first language is not English.
3. Proficiency in both English and Mandarin Chinese.
4. A minimum of two years’ post-PhD research experience in a relevant field.

5. Experience of academic advising, student casework or educational administration in an international or transnational higher education partnership, particularly in China.