UNIVERSITY OF WARWICK

Job Description

Job title	Research Fellow
Department	Warwick Business School
Grade	FA6

Job purpose (a brief summary of the role)	Undertake research in order to support the work of the department and develop and enhance its reputation, both internally and externally. Assist the Project Leader and, where appropriate, project collaborators in the successful execution of the project.
Duties and responsibilities	**Research and Scholarship** • Help establish a sound research base within the department in order to assist the development of research objectives and proposals for own or joint research. • Conduct individual and collaborative research projects. • Write up research work for publication. • Translate knowledge of advances in the subject area into research activity. • May contribute to preparing proposals and applications to external bodies, e.g. for funding and contractual purposes, to support a developing research agenda. • May present information on research progress and outcomes to bodies supervising research, e.g. steering groups. • May contribute to the preparation of papers for steering groups and other bodies. • Communicate complex information (orally and in writing) and material of a specialist or highly technical nature. • Continually update own knowledge and understanding in field or specialism. **Teaching and Learning Support** • Could be expected to contribute to the teaching and learning programmes in the department. • Assist in the supervision of student projects and the development of student research skills. • May be involved in the assessment of student knowledge and supervision of projects. **Administration and Other Activities** • May be required to attend departmental meetings and to participate (where necessary) in other committees and working groups within the department, the faculty and the University. • Ensure compliance with health and safety in all aspects of work.

Person Specification

The Person Specification focuses on the essential and desirable knowledge, skills, experience and qualifications required to undertake the role effectively. This is measured by (a) Application Form, (b) Test/Exercise, (c) Interview, (d) Presentation.

Essential Criterion No.	Essential Criterion Description	Measured by
E1	Good honours degree and possession of a PhD or equivalent in relevant discipline.	A
E2	Proven ability in research and evidence of quality research output in relevant field.	A & C
E3	A developing research profile with the ability to publish and/or produce high quality research output.	A & C
E4	Sufficient breadth or depth of specialist knowledge in the discipline and of research methods and techniques to work within established research programmes.	A,C & D
E5	Ability or potential to contribute to the development of funding proposals in order to generate external funding to support research projects.	A,C & D
E6	An understanding of equal opportunity issues as they may impact on areas of research content.	A & C