UNIVERSITY OF GEORGIA
College of Pharmacy



POSITION PROFILE

Department Head of Clinical & Administrative Pharmacy

November 2026

In partnership with Summit Search Solutions, Inc.



THE OPPORTUNITY

Department Head of Clinical & Administrative Pharmacy

The **University of Georgia (UGA)** invites applications and nominations for the position of **Head of the Department of Clinical and Administrative Pharmacy (CAP)** in the **College of Pharmacy**.

The University of Georgia College of Pharmacy seeks an accomplished academic pharmacy leader to serve as the next Head of Clinical and Administrative Pharmacy. CAP is one of the College's largest and most multidimensional departments, bringing together clinical pharmacy, clinical and experimental therapeutics, and pharmaceutical health services, outcomes, and policy. With nearly 50 faculty and staff located across Athens, Augusta, Albany, and Savannah, the Department plays a substantial role in the College's teaching, research, clinical, and service missions and provides educational experiences for more than 600 students through professional and graduate programs, certificates, and residency activity.

The next Head will serve as CAP's leader and advocate, working collaboratively with the Dean, associate deans, and fellow department leaders to advance departmental priorities and support the College's broader academic, research, and institutional goals. The successful candidate will provide strategic and administrative leadership for a faculty that includes both tenure-track and clinically oriented colleagues, while strengthening faculty recruitment, development, mentoring, evaluation, and collaboration across locations and professional roles. The Head will be expected to bring a deep understanding of academic pharmacy and pharmacy practice, build credibility across the Department's varied constituencies, and foster a culture characterized by trust, accountability, communication, and effective decision-making.

Growth in undergraduate instruction and a rapidly expanding B.S. degree program are reshaping the College's broader academic footprint. Nearly 50% of the incoming PharmD class is projected to enter the program through the College's B.S. Pharmaceutical and Biomedical Sciences degree within the next year.

Research leadership will also be central to the role. The College seeks a scholar-leader who can maintain an active, credible research program while strengthening CAP's externally funded research, interdisciplinary collaboration, and scholarly visibility. The Department's breadth creates opportunities to connect clinical, translational, health outcomes, policy, and population-health perspectives and to build partnerships across UGA and with healthcare, governmental, community, and other external organizations.

CAP faculty contribute to professional and graduate education, patient care, scholarship, and experiential learning through healthcare partnerships across Georgia. The Head will sustain those partnerships, coordinate diverse academic and clinical responsibilities, and help advance opportunities for pharmacy collaboration with UGA's emerging medicine and nursing schools.

The appointment comes during a broader period of change within the College of Pharmacy. UGA is advancing PharmD curriculum transformation, strategic planning, leadership restructuring, accreditation follow-up, and new approaches to resource and organizational planning. The next Head will serve as CAP's leader and advocate while collaborating with the Dean, associate deans, and fellow department leaders to align departmental priorities with College-wide initiatives.

As CAP considers its future, the Head will have an important role in working with faculty to assess how the Department's structure, identity, and resources can best support its educational, research, clinical, and service missions.

RESPONSIBILITIES

Reporting directly to the Dean of the College of Pharmacy, the Head of Clinical and Administrative Pharmacy provides academic, administrative, and strategic leadership for a distributed department whose work spans instruction, research, clinical outreach, and service. The Head's responsibilities are grounded in **UGA's Statutes under Article IX** and include:

- **Provide leadership, vision, and strategic direction** for CAP in alignment with College and University priorities, including coordination across Athens, Augusta, Albany, and Savannah.
- **Oversee the Department's instructional, research, clinical, and service programs**, including faculty teaching assignments and the effective coordination of departmental educational responsibilities in collaboration with College academic leadership.
- **Recruit, retain, mentor, develop, and evaluate faculty and staff** across appointment types and locations, including recommendations concerning faculty appointments, reappointments, promotions, and other personnel actions consistent with University policy.
- **Strengthen CAP's research enterprise** by supporting externally funded scholarship, interdisciplinary collaboration, faculty research development, and partnerships that advance the Department's scholarly and clinical missions.
- **Support excellence in professional and graduate pharmacy education** through effective faculty engagement, instructional quality, student mentoring, and collaboration with the College's academic leadership.
- **Advance growth and sustain academic excellence** of the College's undergraduate program and its strong ties to the PharmD program.
- **Foster a collaborative and accountable departmental culture** characterized by effective communication, transparency, trust, collegiality, and constructive decision-making.
- **Provide effective administrative and operational leadership**, including oversight of departmental personnel, facilities, resources, and day-to-day operations.
- **Consult with faculty** in preparing and managing the Department's annual budget, steward resources responsibly, and advocate effectively for departmental priorities within the College and University.
- **Build and sustain strong relationships** across UGA and with affiliated clinical sites, healthcare organizations, and external partners throughout Georgia.
- **Engage faculty** in evaluating CAP's organizational needs, priorities, and future structure to support its educational, research, clinical, and service missions.
- **Represent CAP** within College and University leadership, reporting annually to the Dean on the Department's teaching, research, service, and faculty performance.



QUALIFICATIONS

The successful candidate will combine the scholarly credibility of an accomplished academic, the judgment of an experienced leader, and the collaborative skills required to guide a multidisciplinary department whose work spans clinical practice, education, research, and service.

Required qualifications include:

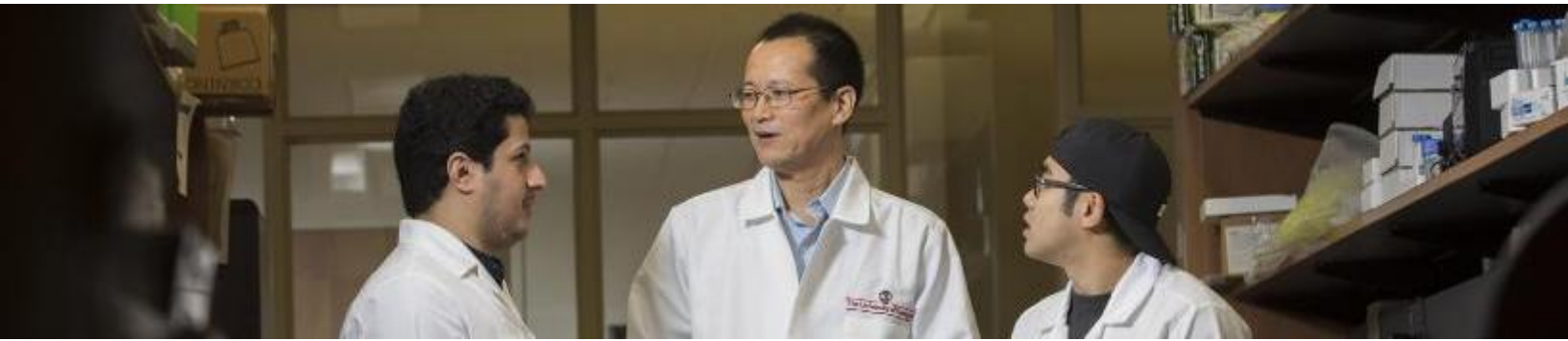
- A PharmD or PhD in a pharmacy-related field.
- Current appointment as a tenured Professor, or as a tenured Associate Professor with qualifications sufficient for appointment as Professor with tenure at UGA at the time of hire.
- Demonstrated academic leadership experience, including responsibility for directing programs, leading faculty or teams, managing resources, or overseeing significant academic initiatives.

The strongest candidates will demonstrate:

- A PharmD or PhD in clinical, social, or administrative pharmacy, with prior pharmacy practice experience particularly valued for its relevance to CAP's clinical faculty and educational mission.
- An established record of scholarship and academic accomplishment sufficient to support appointment as a tenured Professor, preferably with current appointment at that rank.
- Progressive academic leadership experience within a College or School of Pharmacy or a closely related academic environment, demonstrating increasing responsibility for faculty, programs, resources, and organizational decisions.
- Substantial experience in academic pharmacy, including a record of accomplishment in professional and graduate pharmacy education and a strong understanding of the educational mission of an accredited College or School of Pharmacy.
- An active or recently active externally funded research program, with demonstrated capacity to sustain meaningful scholarly activity while serving in a department leadership role.
- Demonstrated success in recruiting, mentoring, developing, evaluating, and retaining faculty and staff, including the ability to lead colleagues across varied appointment types, professional roles, and locations.
- Sound judgment in academic financial planning, fiscal management, and resource allocation, with demonstrated ability to establish priorities and make informed decisions about people, programs, and resources.
- Evidence of effective leadership within a complex academic organization, including the ability to build collaborative relationships, communicate across units, cultivate productive teams, and foster trust, accountability, and collegiality.
- Demonstrated ability to navigate organizational change, assess departmental needs, and work collaboratively with faculty and institutional leaders to strengthen academic programs and organizational effectiveness.

This position is a nine-month, tenured faculty appointment at the rank of Professor, with an administrative appointment as Department Head. The appointment includes one month of summer salary associated with the administrative role. Additional summer salary support from external funding may be available consistent with University policies. An endowed professorship may be available while serving as Department Head. Research start-up and related support will be negotiated based on the successful candidate's research program and needs.

Requirements for the rank of Professor at the University of Georgia and the College can be found at **https://provost.uga.edu/faculty-affairs/promotion-tenure-evaluation/promotion-and-tenure/promotion-guidelines/**.





THE DEPARTMENT

The Department of Clinical and Administrative Pharmacy

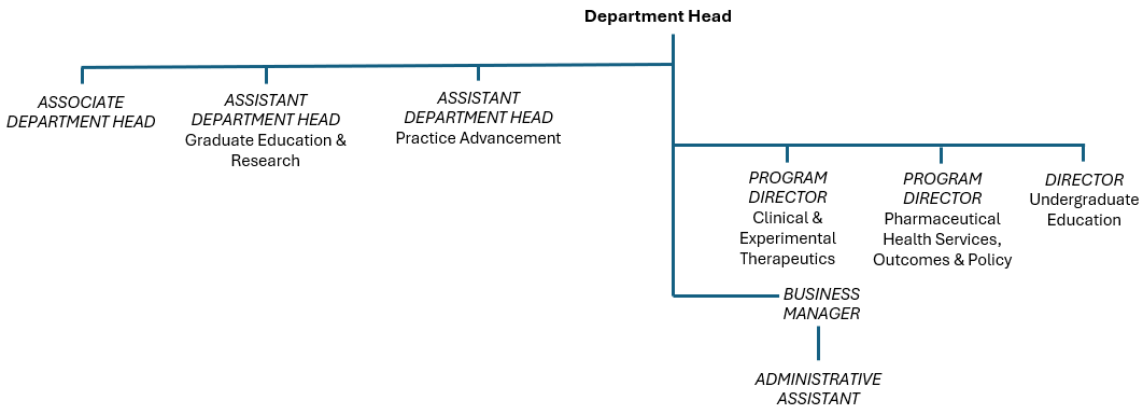
The **Department of Clinical and Administrative Pharmacy (CAP)** brings together clinical pharmacy, clinical and experimental therapeutics, and pharmaceutical health services, outcomes, and policy. Guided by its vision, "to lead pharmacy education and research, from theory to practice," CAP connects clinical practice, scientific inquiry, and health services research to advance pharmacy education and improve health outcomes.

The Department includes nearly 50 faculty and staff across Athens, Augusta, Albany, and Savannah, with responsibilities spanning undergraduate, professional, and graduate education, research, clinical engagement, and service. CAP provides educational experiences for more than 600 students through professional and graduate degree programs, certificates, and residency activities. Its statewide presence supports important relationships with healthcare organizations, clinical training sites, and other partners throughout Georgia.

CAP's research and scholarly activities span clinical and experimental therapeutics, pharmaceutical health services and outcomes research, health policy, and related fields. This breadth provides opportunities for interdisciplinary collaboration, externally funded research, and partnerships that connect scientific discovery, clinical practice, and population health.

The Department's combination of research-intensive and clinically oriented faculty creates a distinctive academic environment. Its breadth of expertise, varied faculty roles, and distributed locations also require thoughtful coordination, effective communication, and a shared commitment to excellence across its educational, research, and service missions.

CAP Organizational Structure (Fall 2026)







THE COLLEGE

The College of Pharmacy

Leading patient care, discovering next-generation medicines, advancing regulations to keep drugs and medical products safe, and improving health outcomes for the well-being of society is what we do as the #16 College of Pharmacy in the nation (U.S. News, 2026).

The **College of Pharmacy** (CoP) at the University of Georgia (UGA) is a distinguished institution known for its excellence in pharmacy education, research, and community service. CoP is at the forefront of pharmaceutical research, with faculty and students engaged in groundbreaking studies that contribute to advancements in healthcare and medicine. Research areas include drug discovery, pharmacology, and clinical pharmacy. These elements make the UGA College of Pharmacy a unique and enriching place for students to pursue their pharmacy education and careers.

The College of Pharmacy is the oldest and only University System of Georgia pharmacy degree-granting institution in the state and is proud of its nationally recognized faculty who are committed to providing a stellar educational experience to a diverse body of students.

Two academic departments, the Department of Clinical and Administrative Pharmacy and the Department of Pharmaceutical and Biomedical Sciences, offer pharmacy and pharmaceutical sciences degree programs. A smaller division is dedicated to experiential learning for PharmD students. The Institute for International Biomedical Regulatory Sciences delivers graduate-level distance education offerings. A leader in regional, national, and international teaching, research, and service, the College of Pharmacy offers a superior curriculum in an experiential, state-of-the-art, research-based environment. Students, faculty, staff, and alumni of the College of Pharmacy share a commitment to academic excellence, collaboration, and fostering a supportive learning environment.

MISSION

To transform pharmacy practice, drive scientific discovery, and elevate the health and well-being of Georgians and the global community through innovative, collaborative, and distinctive academic programs, research, and service.

LEADERSHIP



Kelly M. Smith, Pharm.D., FASHP, FCCP

Reporting to the Senior Vice President for Academic Affairs and Provost, the Dean serves as the College of Pharmacy's primary organizational officer responsible for all faculty and student activities and academic business directed towards the successful completion of the mission of the College of Pharmacy. The Dean has responsibility for academic and development functions, personnel, general administration and management, and financial operations of the College.

The Dean's Leadership Core is comprised of the Executive Committee, Faculty Council, and the Dean's Senior Leadership Team. **Click here** to learn more.



THE UNIVERSITY

The University of Georgia

Chartered by the state of Georgia in 1785, the **University of Georgia** is the birthplace of public higher education in America—launching our nation's great tradition of world-class public education. What began as a commitment to inspire the next generation grows stronger today through global research, hands-on learning and extensive outreach. A top value in public higher education and research, the University of Georgia tackles some of the world's grand challenges, from combating infectious diseases and creating a dependable food supply to advancing economic growth and strengthening cyber and global security.

As Georgia's flagship institution, the University is recognized for its commitment to student excellence, emphasizing rigorous learning experiences both inside and outside the classroom, including hands-on research and leadership opportunities. These experiences contribute to the University's exceptional rates in retention, graduation and career placement. Among public universities, the University of Georgia has been one of the nation's top three producers of Rhodes Scholars over the past three decades. The University is also home to the Peabody Awards, the most prestigious prize in electronic media.

Scholars at the University of Georgia are committed to improving quality of life for all and are leaders in pivotal fields, such as vaccine development, regenerative medicine, plant sciences and more. One of the nation's top universities for technology commercialization, the University of Georgia ranks among the nation's top five universities for new products to market (AUTM). UGA's expanding health sciences environment, including its new School of Medicine and the Victoria Kay Ivester School of Nursing, creates additional opportunities for interdisciplinary research, education, and partnerships across healthcare and related disciplines.

With its comprehensive reach, the University's 20 colleges and schools enroll more than 44,000 students and have produced over 372,000 alumni living worldwide. The University of Georgia's initiatives extend globally while touching every corner of the state, realizing the University's land- and sea-grant missions. The University's eight Public Service and Outreach units, which are among the strongest in the nation, help create jobs, develop leaders and address critical challenges. Research, outreach, and extension drive economic and workforce development and spark successful partnerships that create new businesses and train the workforce of tomorrow. The University's commitment to research is furthered through its Biomedical and Translational Science Institute, a key offering of the Georgia Clinical and Translational Science Alliance.

The University's threefold teaching, research, and service mission spans the globe with campuses in five Georgia locations, Washington, D.C., England, and Italy, as well as partnerships in more than 50 countries on six continents.

Located in the Classic City of Athens, approximately an hour northeast of Atlanta, the University thrives in a community that combines a culture-rich college town with a strong economic center. The campus is home to over 800 registered student and service organizations. The University's athletic programs—21 varsity athletic teams competing as the Georgia Bulldogs—are among the most successful in NCAA Division I, and its English bulldog mascot, Uga, consistently ranks as one of the nation's most recognizable mascots.

At the University of Georgia, it's more than a mission. It's a commitment we make to our students, the state of Georgia, and the world.



PROCEDURE FOR CANDIDACY



Confidential review of applications will begin immediately and continue until the position is filled. For full consideration, we encourage individuals to apply by **January 5, 2027**. The application packet should include a *cover letter* detailing how your credentials and experience meet the needs, responsibilities, and qualifications of this position, and a current *curriculum vitae*.

All applicants must apply online at:
https://theapplicantmanager.com/jobs?pos=su543

For more information or to offer recommendations:

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The University of Georgia is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, ethnicity, age, genetic information, disability, gender identity, sexual orientation or protected veteran status.

Summit Search Solutions, Inc. is a boutique executive search firm dedicated to serving the education and nonprofit sectors nationwide. Summit has a team of experienced recruiting consultants in strategic locations across the country including California, Colorado, Kansas, New York, North Carolina, and Pennsylvania.



ABOUT ATHENS, GEORGIA

Athens, Georgia—approximately 70 miles east of Atlanta—is home to the University of Georgia and the UGA College of Pharmacy. Known for its distinctive combination of college-town energy, arts and culture, outdoor recreation, and Southern character, Athens continues to receive national recognition as an attractive place to live, work, visit, and retire. *Livability* included Athens among its 2025 and 2026 **"Top 100 Best Places to Live"**, highlighting the community's transportation, environment, housing, and cost of living.

Athens combines the energy and amenities of a major university community with an accessible cost of living, a nationally recognized arts and music scene, abundant outdoor recreation, and convenient access to Atlanta and its international airport, research institutions, healthcare organizations, and business community.

Athens offers abundant recreation and entertainment opportunities. Residents can explore local parks and greenways, enjoy the **State Botanical Garden of Georgia**, visit the **Georgia Museum of Art**, or experience the energy of University of Georgia athletics. Downtown Athens features restaurants, shops, breweries, entertainment venues, and a vibrant cultural scene.

Music is an especially important part of Athens' identity. The city is internationally known for launching bands including R.E.M., The B-52s, and Widespread Panic, and acclaimed venues such as the Georgia Theatre and 40 Watt Club continue to host live music. Visitors and residents can also explore the city's musical heritage through the **Athens Music Walk of Fame** and self-guided music tours.

To learn more about Athens, Georgia, check out:

Visitors Guide | Athens Area Chamber of Commerce





