Job description

- Post title: Teaching Fellow for School-Centred Initial Teacher Training (SCITT) PGCE Programme
- School or department: School of Education
- Line Manager: SCITT PGCE Programme Director
- Grade: 7

Job purpose

To undertake teaching, assessment, academic tutoring and administration associated with the delivery of the PGCE provision for School-Centred Initial Teacher Training (SCITT).

Main duties and responsibilities

- To undertake teaching of the School of Education's PGCE provision for SCITTs, including face-to-face and online seminar teaching, as well as twilight workshops.
- To act as an academic tutor for SCITT trainee teachers, providing tutorial and assignment support.
- To assess and moderate PGCE assignments of SCITT trainee teachers, as well as attend required examination meetings, as required.
- To support the continual review and development of the SCITT PGCE programme.
- To maintain and develop partnership links and relationships with SCITTs.

- To contribute to the design of seminars and resources, which support the SCITT PGCE award.
- To contribute to the range of other professional responsibilities shared by tutors within the team.
- To carry out administration in accordance with the SCITT PGCE and School of Education practice.
- To maintain an appropriate level of subject expertise and reflect on practice and the development of own teaching.
- Have due regard for health and safety in the workplace.
- Any other responsibilities determined by the SCITT PGCE, School of Education and University as deemed appropriate to the post.

Person specification

Qualifications and experience

Essential

- Qualified Teacher Status
- Experience in the Early Years, primary and/or secondary age phase of education
- Successful experience of teaching in schools
- Successful experience of working with trainee teachers in Initial Teacher Education
- A good first degree in a relevant subject

Desirable

- Already hold or be pursuing a higher degree in a relevant area

- Prior experience of different teaching methods and/or experience of university level teaching
- Successful experience of teaching critical thinking
- An Associate Fellow of the Higher Education Academy

Skills and Knowledge

Essential

- Demonstrate in-depth subject knowledge of current Early Years, primary and/or secondary phase education
- Demonstrate in-depth subject knowledge of learning pedagogy and policies in the field of education
- Knowledge of the standards and requirements for Initial Teacher Education
- Excellent communication skills appropriate for teaching postgraduates with a wide variety of backgrounds
- Ability to work successfully as part of a team
- Ability to manage own time with limited supervision
- Excellent organisational/administrative and IT skills

Desirable

- Awareness of issues in learning and teaching in Initial Teacher Education and HE
- Experience of virtual learning environments in supporting learners

Personal Qualities

Essential

- Energetic and enthusiastic
- Strong interpersonal, networking and communication skills that support partnership working
- A clear commitment to a student-centred teaching and learning environment
- Flexible and adaptive with a positive approach to change
- A collaborative approach to work

Special Conditions

All members of the teaching team are invited to staff meetings and can access staff training opportunities provided by the University.

There is no requirement to undertake research activities.

For an informal discussion regarding this post, please contact Andrew Carr, SCITT PGCE Programme Director (a.carr2@bathspa.ac.uk).

- The postholder will be required to work unsociable hours at times e.g. occasional early starts and late returns on SCITT-centre visits and some twilight workshop teaching; this will be included in your weekly working hours (37 hours per week) .
- You will be required to work at a range of SCITT centres at times, possibly at a distance to the university and on remote sites; you will be expected to have a driving licence and access to a car; mileage costs can be claimed.
- This post is subject to the Disclosure and Barring service check. Further information regarding this can be found on our website at: https://www.gov.uk/crb-criminal-records-bureau-check/overview.