JOB DESCRIPTION

I. Post Information: Temporary Appointment: Planning, Monitoring and Evaluation Specialist (P-3), 6 months, Tripoli, Libya Country Office	

II. Strategic Office Context and Purpose for the job

Strategic office context :

Libya continues to face a complex operating environment characterized by political and institutional fragmentation, humanitarian needs and disparities in access to essential services. In this context, UNICEF Libya is developing its new Country Programme Document (CPD), informed by the recently published MICS7 results, the ongoing Country Programme Evaluation (CPE), Situation Analysis (SitAn), and consultations with national authorities and partners.

The Planning, Monitoring and Evaluation (PME) function plays a central role in supporting this process through strategic planning, evidence generation, programme performance management, monitoring, evaluation and organizational learning. The PME Specialist leads the Unit, providing strategic and technical guidance to strengthen results-based management, evidence-informed decision-making and accountability across the Country Office.

Purpose for the job:

Under the supervision of the Deputy Representative (Programmes), the Planning, Monitoring and Evaluation Specialist leads and manages the Planning, Monitoring and Evaluation Unit and provides strategic leadership across the Country Office for CPD development including integrated planning, Results Programming (RRP), programme performance management, monitoring, evaluation coordination, corporate reporting, evidence generation, knowledge management and organizational learning.

The specialist provides leadership and technical oversight across programme sections and field offices while strengthening collaboration with government institutions, the Regional Office, Headquarters, United Nations agencies, development partners and national stakeholders to improve programme quality, accountability and results for children.

This temporary positon ensures the continuity of the PME function while providing strategic leadership to critical Country Programme planning, performance, evidence and reporting processes during the six-month assignment period.

III. Key functions, accountabilities and related duties/tasks:

1. Strategic Leadership and Management of the Planning, Monitoring and Evaluation Function

- Lead and manage the Planning, Monitoring and Evaluation Unit, providing strategic direction, supervision, performance management and professional development of staff.
- Position the PME function as a strategic enabler of programme excellence, organizational performance and accountability.
- Advise the Representative, Deputy Representative (Programmes) and Senior Management Team on strategic planning, programme performance, organizational effectiveness, adaptive management and evidence-informed decision-making.

2. Strategic Planning, Technical Leadership, Results Programming and Programme Quality

- Coordinate the planning process for the development of the new CPD and ensure the office is on track to meet the corporate deadlines.
- Provide technical leadership for implementation and institutionalization of UNICEF's Rights and Results Programming (RRP) approach.
- Strengthen programme quality through integrated planning, cross-sectoral programming and adaptive management.
- Serve as technical advisor to programme sections and field offices on planning, monitoring, reporting, RRP, programme quality, evidence generation and adaptive management.

3. Programme Performance Management and Corporate Reporting

- Lead the Country Office programme performance framework, including RAM, annual reporting, management performance reviews and corporate accountability processes.
- Maintain the strategic performance dashboards and management information products to support evidence-based decision-making.
- Ensure compliance with UNICEF corporate standards and reporting requirements.

4. Evidence, Monitoring, Evaluation and Data Systems

- Lead the Country Office evidence generation agenda through oversight of SitAn, MICS, MICS Plus, research, administrative data systems and programme monitoring frameworks.
- Coordinate UNICEF-supported evaluations throughout the evaluation cycle, ensuring compliance with the UNICEF Evaluation Policy and UNEG
- Strengthen monitoring systems, data quality assurance, evidence synthesis, analytical products and programme intelligence to improve programme effectiveness.
- Promote the use of digital platforms and data visualization to strengthen programme evidence generation, oversight and decision-making.

5. Partnerships, Inter-Agency Coordination and Representation

- Represent UNICEF in national, regional and international technical forums related to planning, monitoring, evaluation and programme performance.
- Lead UNICEF's technical engagement in UNSDCF planning, monitoring, reporting and results groups, ensuring high-quality UNICEF contributions to inter-agency planning and accountability frameworks.
- Strengthen collaboration with government counterparts, national statistical institutions, development partners, academia, civil society organizations, the Regional Office and Headquarters.

6. Capacity Development, Knowledge Management and Organizational Learning

- Lead institutional capacity development initiatives on Results Programming (RRP), programme planning, monitoring, reporting, evaluation utilization, adaptive management and evidence-informed programming.
- Strengthen national capacities in planning, monitoring, evaluation and data systems through technical assistance and strategic partnerships.
- Lead continuous improvement initiatives that simplify business processes, improve efficiency and enhance organizational performance.

IV. Impact of Results

The Planning, Monitoring and Evaluation Specialist plays a pivotal role in strengthening programme quality, organizational effectiveness and accountability across the Country Office.

Through strategic leadership of planning, programme performance management, evidence generation, Results Programming, monitoring, reporting and organizational learning, the incumbent ensures that management decisions are informed by robust evidence and performance analysis, resources are strategically allocated, risks are proactively managed, and programmes continuously adapt to changing contexts.

The effectiveness of the role directly contributes to the successful implementation of the Country Programme Document, achievement of UNICEF Strategic Plan priorities, strengthened national systems, enhanced partnerships, improved accountability to stakeholders and, ultimately, better and more equitable results for children and women.

V. Job requirement

Education:
An advanced university degree (Master's or higher) in Public Administration, Public Policy, Development Studies, Economics, Statistics, Monitoring and Evaluation, Social Sciences, International Development or another relevant discipline is required.

Experience:
A minimum of five years of progressively responsible professional experience in programme planning, monitoring, evaluation, programme performance management or results-based management is required.

The following will be considered strong assets:
- Professional experience with UNICEF.
- Experience in the Middle East and North Africa (MENA) region.
- Experience in humanitarian and complex emergency settings.
- Experience supporting Country Programme Document development, implementation and reviews.
- Experience leading multidisciplinary technical teams and supervising staff.
- Experience implementing Results Programming (RRP) or equivalent programme management approaches.
- Experience leading corporate planning, monitoring and reporting processes.
- Experience coordinating SitAn, MICS, MICS Plus, evaluations and other strategic evidence initiatives.
- Experience supporting UNSDCF planning, monitoring and reporting processes.

• Experience working with government institutions, national statistical systems, United Nations agencies and development partners.
Language: Fluency in English is required. Knowledge of another official UN language (Arabic, Chinese, French, Russian or Spanish) is an asset.

VI. UNICEF values and competency Required (based on the updated Framework)
i) <u>Core Values</u> • Care • Respect • Integrity • Trust • Accountability • Sustainability **<u>Core Competencies</u>** • Demonstrates Self Awareness and Ethical Awareness (1) • Works Collaboratively with Others (1) • Builds and Maintains Partnerships (1) • Innovates and Embraces Change (1) • Thinks and Acts Strategically (1) • Drives to Achieve Impactful Results (1) Manages Ambiguity and Complexity (1)

VIII. Child Safeguarding	
Is this role a representative, deputy representative, chief of field office, the most senior child protection role in the office, child safeguarding focal point, or investigator (OIAI)?:	NO
Is this post a direct contact role in which incumbent will be in contact with children either face-to-face, or by remote communication, but the communication will not be	NO

moderated and relayed by another person?:	
Is this post a child data role in which incumbent will be manipulating or transmitting personal-identifiable information on children such as names, national id, location data, or photos?:	Yes
The selected candidate for this position will be required to engage with vulnerable children:	NO