University of Roehampton London



Service:	**Roehampton Abroad, Commercial**
Job title:	**International Officer (Study Abroad and Full-Degree), Full time**
Grade:	**RU07**
Salary:	**£41,878 to £45,247 pa inclusive of London Weighting Allowance**

Who we are

Rated a top three modern University in London, we provide an engaging portfolio of apprenticeships, short courses, undergraduate and postgraduate degrees. We also have an excellent research profile and were jointly recognised as the best modern university in the country for research, and the highest-ranked modern university in London in REF2021.

The Role

We are recruiting to the role of International Officer (Study Abroad & Full Degree) to join our expanding Roehampton international team. This is an exciting time to join us as we grow our international recruitment across full-degree programmes, semester study abroad and the International Summer School, helping the University reach more students and partners worldwide.

Key responsibilities will include planning and delivering lead generation and conversion activity to meet application and enrolment targets for an allocated portfolio; managing relationships with overseas institutions and recruitment partners, and developing new recruitment channels; representing the University at recruitment fairs, partner meetings and overseas visits; and leading the day-to-day delivery of incoming Study Abroad programmes, including, but not limited to, the International Summer School with help of the Roehampton Abroad Coordinator.

The successful candidate will have skills and experience in developing mutually beneficial partnerships and managing relationships with a diverse range of stakeholders; negotiating and influencing to secure partner commitment and using market intelligence and data to inform recruitment decisions. They will also have experience of working in an international higher education setting and an understanding of the UK and international HE environment.

If you have any specific questions on the role, please contact Gina Ralph, gina.ralph@roehampton.ac.uk

disability confident EMPLOYER

The University is committed to promoting diversity and equality of opportunity and aims to create a culture and environment where students and staff are treated fairly. The University is an equal opportunities and 'disability confident' employer.

Staff have access to our highly competitive RoePlus benefits package ranging from sector leading family related leave, discounts at over 200 high street shops and brands, discounted IT hardware and software and a University's Retirement Savings Group Pension Plan, a defined contribution scheme.

The closing date for completed applications is: 15th December 2026

It is expected that interviews will be held in person on 6th January 2027

You are encouraged to apply promptly, as we reserve the right to close the role and interview before the dates stated above. Visa Sponsorship is not available for this role. Candidates who apply for this role must already hold and be able to maintain their legal right to work in the UK.