**UNITED NATIONS CHILDREN'S FUND**
**SPECIFIC JOB PROFILE**

## I. Post Information

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| Job Title: **Health Officer (Environmental Health)**<br>Supervisor Title/ Level: **Health Specialist, N-OC/Level 3**<br>Organizational Unit: **Programme**<br>Post Location: **Hanoi, Viet Nam** | Job Level: **NO-B / Level 2**<br>Job Profile No.:<br>CCOG Code: **1I03n**<br>Functional Code: **HEA**<br>Job Classification Level: **Level 2** |

## II. Organizational Context and Purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

**Job organizational context**:

Viet Nam is highly vulnerable to intensifying climate, water and environmental risks, including typhoons, floods, droughts, heatwaves, water scarcity, contamination, air pollution and toxic exposures. Children are disproportionately affected, with 99.5 per cent exposed to three or more climate hazards; children from ethnic minority, rural, remote, low-income households and children with disabilities face heightened risks. Despite strong policy foundations, gaps remain in integrating child-centred risk analysis into climate, disaster and environmental governance and ensuring resilient, risk-informed social services.

UNICEF will support prevention and mitigation of priority environmental health, CCDRR and WASH risks affecting children and pregnant women, including air pollution, lead exposure, water insecurity and waterborne diseases.

Environmental health priorities will focus on strengthening policies, institutional arrangements, standards, digital systems, climate-resilient health systems, risk communication, capacity development and protective behaviours to reduce adverse environmental health risks—particularly air pollution, heat stress and lead exposure—and their impacts on children's development and learning in high-risk settings.

Children's environmental health is an emerging priority for UNICEF Viet Nam, requiring dedicated technical capacity to support child-sensitive policy advocacy, evidence generation, programme design and cross-sectoral coordination. The post will strengthen UNICEF's support to the Government of Viet Nam, particularly the Ministry of Health, Ministry of Agriculture and Environment, Ministry of Industry and Trade and other relevant agencies, to prevent, mitigate and respond to environmental health risks affecting children and pregnant women, while contributing to health systems strengthening and quality primary health care for vulnerable populations.

The Health Officer (Environmental Health) reports to the Health Specialist at the NO-3 level and works closely with Health and Nutrition Officer, Climate and Disaster Risk Reduction (CCDRR) Specialist, Water, Sanitation and Hygiene (WASH) Specialist, Social and Behaviour Change (SBC) Officer, and focal points from related programme areas, including education, social protection and Programme Monitoring and Evaluation.

**Purpose for the job:**

The Health Officer (Environmental Health) provides professional technical, operational and administrative support throughout the programming process for children's environmental health within the Country Programme, from situation analysis, planning and implementation to monitoring, reporting and knowledge management. The Officer supports the integration of environmental health considerations into primary health care, WASH, climate resilience, emergency preparedness and social and behavioural change programming, with a focus on reducing children's exposure to air pollution, lead and other toxic substances, unsafe water and sanitation, climate-sensitive health risks and environmentally related disease burdens. The Officer also contributes to partnerships, evidence generation, resource mobilization and capacity development to achieve sustainable results for children and pregnant women, particularly the most disadvantaged.

## III. Key function, accountabilities and related duties/tasks

**Summary of key functions/accountabilities:**

1. **Support to program development and planning**
2. **Program management, monitoring and delivery of results**
3. **Technical and operational support to program implementation**
4. **Networking and partnership building**

**5. Innovation, knowledge management and capacity building**

**1. Support to program development and planning**

- Conduct and update situation analyses for the development, design and management of children's environmental health programming, including analysis of air pollution, lead and other toxic exposures, unsafe water and sanitation, climate-sensitive health risks and their implications for primary health care and child survival and development.
- Contribute to the development and establishment of environmental health programme goals, objectives, strategies, and results-based planning through analysis of health and environmental health needs and areas for intervention and submission of recommendations for priority and goal setting.
- Provide technical and operational support throughout all stages of the programming process by preparing programme materials and documentation, supporting results-based planning, monitoring and evaluation, and ensuring compliance with UNICEF programme management systems and procedures.
- Prepare required documentation and materials to facilitate the programme review and approval process.
- Work closely and collaboratively with internal and external colleagues and partners to identify priorities, define evidence-informed strategies and support the integration of child-sensitive environmental health approaches into national policies, standards, programmes and service delivery platforms.
- Contribute to the formulation, design and preparation of environmental health programme proposals, ensuring alignment with UNICEF's Strategic Plan, the Country Programme, the UN Sustainable Development Cooperation Framework, regional priorities and national plans.

**2. Program management, monitoring and delivery of results**

- Work closely and collaboratively with internal and external colleagues and partners to discuss operational and implementation issues, provide solutions, recommendations, and/or to alert appropriate officials and stakeholders for higher-level intervention and decisions. Keep record of reports and assessments for easy reference and to capture and institutionalize lessons learned.
- Participate in monitoring and evaluation exercises, programme reviews and annual sectoral reviews with government and other counterparts to assess programmes and to report on required action/interventions at the higher level of programme management.
- Monitor and report on the use of sectoral programme resources (financial, administrative and other assets), and verify compliance with approved allocation and goals, organizational rules, regulations, procedures, as well as donor commitments, standards of accountability, and integrity. Report on issues identified to ensure timely resolution by management and stakeholders. Follow up on unresolved issues to ensure resolution.

- Prepare regular and mandated sectoral programme/project reports for management, donors and partners to keep them informed of programme progress

**3. Technical and operational support to program implementation**

- Participate in technical discussions with national partners and stakeholders to advance children's environmental health priorities, including pollution prevention, toxic exposure reduction, climate-related health risks, WASH-related health risks, health-care waste management, emergency preparedness and maternal, newborn and child health.
- Conduct regular programme field visits and surveys, and share information with partners and stakeholders to assess progress and provide technical support and/or refer to relevant officials for resolution. Report on critical issues, bottlenecks and potential problems for timely action to achieve results.
- Provide technical and operational support to government counterparts, NGO partners, UN system partners, and other country office partners/donors on the application and understanding of UNICEF policies, strategies, processes, and best practices on health-related issues to support programme implementation, operations and delivery of results.
- Support emergency preparedness, contingency planning and response related to climate- and environment-related health risks, in coordination with relevant programme and operations colleagues and government counterparts.

**4. Networking and partnership building**

- Build and sustain effective close working partnerships with health sector government counterparts and national stakeholders through active sharing of information and knowledge to enhance programme implementation and build capacity of stakeholders to deliver concrete and sustainable results.
- Draft communication, advocacy and information materials to promote awareness, strengthen partnerships and support fundraising for children's environmental health programmes.
- Participate in relevant inter-agency and sector coordination mechanisms on health, environmental health, WASH, climate and resilience to support harmonized planning, strengthen UNICEF's technical positioning and contribute to integrated UN programming processes.
- Research information on potential donors and prepare resource mobilization materials and briefs for fund raising and partnership development purposes.

**5. Innovation, knowledge management and capacity building**

- Identify, capture, synthesize, and share lessons learned for knowledge development and to build the capacity of stakeholders.

- Apply innovative approaches and promote good practices to support the implementation and delivery of concrete and sustainable programme results.
- Support research, assessments and evidence generation to inform policy, programming and implementation of good and emerging practices in children's environmental health.
- Assist with oversight of research and ensure results are available for use in knowledge products.

- Participate as a resource person in capacity building initiatives on health and environmental health to enhance the competencies of clients and stakeholders.

**IV. Impact of Results**

The efficiency and effectiveness of support provided by the Health Officer (Environmental Health) will contribute to stronger national and subnational capacity to prevent, mitigate and respond to environmental health risks affecting children and pregnant women. The post will help integrate children's environmental health priorities into health, WASH, climate resilience, emergency preparedness and primary health care systems, contributing to more equitable, resilient and sustainable services for the most disadvantaged children and families. These results will strengthen UNICEF's credibility and ability to support the Government of Viet Nam in protecting children's rights and enabling every child to survive, develop and reach their full potential.

**V. Competencies and level of proficiency required (based on UNICEF Professional Competency Profiles)**

**i) <u>Core Values</u>**

- Care
- Respect
- Integrity
- Trust
- Accountability

**ii) <u>Core Competencies (For Staff without Supervisory Responsibilities)</u> ***

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drive to achieve impactful results (1)
- Manages ambiguity and complexity (1)

***The 7 core competencies are applicable to all employees. However, the competency Nurtures, Leads and Manages people is only applicable to staff who supervise others.

| **VI. Recruitment Qualifications** | |
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| Education: | A university degree in Environmental health, Public health, Environmental sciences, Occupational health, Medical toxicology, Global/international health, Health sciences or another relevant related field is required.<br>Additional training or demonstrated experience in environmental health planning, climate and health, pollution prevention, toxic exposure reduction, WASH or health systems strengthening is an asset. |
| Experience: | • A minimum of two years of professional experience in programme planning, implementation, monitoring and/or management in public health, environmental health, climate and health, WASH, pollution prevention or a related field is required.<br>▪ Experience supporting policy dialogue, programme design, implementation or monitoring related to environmental pollution, climate change, primary health care or child health is desirable.<br>▪ Experience in children's environmental health, health-care waste management, air pollution, lead exposure, water quality, climate-sensitive health risks or toxic exposure prevention is an asset. |

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| | • Experience in health emergency preparedness, humanitarian response, risk communication or programme development and management in a UN system agency or international organization is an asset.<br>• Experience in capacity development, training or technical facilitation on environmental health, children's environmental health, pollution prevention, air pollution, lead exposure, WASH or climate change is an asset. |
| Language Requirements: | Fluency in Vietnamese and English is required. Knowledge of another official UN language is an asset. |

| **VII. Child Safeguarding**<br><br>(Please respond with Yes or No) | |
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| Is this role a representative, deputy representative, chief of field office, the most senior child protection role in the office, child safeguarding focal point, or investigator (OIAI)?: | No |
| Is this post a direct contact role in which incumbents will be in contact with children either face-to-face, or by remote communication, but the communication will not be moderated and relayed by another person?: | No |
| Is this post a child data role in which incumbent will be manipulating or transmitting personal-identifiable information on children such as names, national id, location data, or photos)?: | No |
| The selected candidate for this position will be required to engage with vulnerable children: | No |