Module Lead – Medicine in Clinical Practice – School of Medicine and Dentistry – Grade Clinical Senior Lecturer

Job Description

Purpose

This post sits within the clinical years of the MBBS Programme. Working under the leadership of the Theme Lead, the postholder will act as Module Lead for the Year 4 module within the Medicine in Clinical Practice strand of the curriculum of the MBBS course.

Duties

1. In the role of Module Lead for UM4010 (Medicine in Clinical Practice), oversee the delivery of teaching and assessment in line with the module descriptor, at Burnley and Westlakes sites, contributing to teaching and student support as required.
2. Ensure availability of sufficient items for formative and summative assessment, via national and in-house banks; contribute on behalf of the School to the MSCAA item bank.
3. Oversee the content and delivery of the Year 4 curriculum, including integration with other curriculum elements, educator training and quality.
4. Under the guidance of the Theme Lead liaise closely with the Phase 1 ISCM Lead, other relevant Phase 1 and 2 staff, and Clinical Module Leads to ensure a comprehensive and spiral curriculum in MICP across the whole MBBS curriculum.
5. Assist with the delivery of teaching and assessment for Year 3 UM3010 (Medicine in Clinical Practice) and provide cross-cover for the Module Lead if required.
6. Liaise closely with staff at Westlakes campus to ensure equity of student experience across the two sites.
7. Set up and maintain the student Blackboard space for the module; contribute to documentation such as student handbooks and guides.
8. Contribute to induction sessions as required.
9. Act as a line manager and appraiser.
10. Assist with the delivery of training for facilitation staff.
11. Assist with supporting and mentoring the Clinical Teachers.
12. Act as a Personal Tutor for a group of students.
13. Take responsibility for academic administration and engage in core quality management groups to ensure the School meets its corporate and regulatory body requirements.

14. Engage in development activity within the curriculum to ensure content is current and innovative and is updated in response to student feedback.
15. Assist with OSCE examinations and invigilation.
16. Participate in the student recruitment and selection activities.
17. Attend any relevant meetings with the University team.
18. Undertake any training relevant to the role.
19. Support the University's commitment to equality, diversity, and inclusion by fostering an inclusive culture through the recruitment, development, and retention of talent.
20. With regards to the nature of your role and its impact upon our students, make an active contribution to and support the improvement of the student experience.
21. Undertake other relevant duties and responsibilities appropriate to the grade of the post.

Person Specification

Knowledge, Skills, and Behaviours (Essential)

- Currently working as a medical practitioner within a clinical setting (Application/Interview).
- Substantial experience of teaching undergraduate medical students (Application/Interview).
- Experience of working within the NHS (Application).
- Experience of assessment in higher education (Application/Interview).
- To be fully registered with the General Medical Council (Application).
- Experience in curriculum design, development and administration (Application/Interview).
- Excellent communication skills in both verbal and written form and ability to generate clear and concise documentation (Application/Interview).
- Proficient in the use of IT including Microsoft Office (Application/Interview)
- Able to support an inclusive environment where everyone feels respected and able to participate (Interview).
- Understands the University's values and can work in line with expected professional behaviours (Interview).

Knowledge, Skills, and Behaviours (Desirable)

- Teaching qualification such as certificate in HE, or Fellow of the Higher Education Academy, or willingness to undertake (Application).