School of Sport, Exercise & Health Sciences

UNIVERSITY TEACHER in Sport Management

Job Ref: REQ260832

The **School of Sport Exercise and Health Sciences (SSEHS)** is a multi-disciplinary school committed to fostering a diverse and inclusive academic community. It upholds the highest standards of excellence in research, innovation, and pedagogy across the full spectrum of disciplines within sport, exercise, health and wellbeing.

Internationally recognised for its contribution to the study of sport, exercise and health, the school has wide-ranging expertise, encompassing such diverse areas as biomechanics, medicine, molecular and cellular biology, nutrition, pedagogy, psychology, physiology, sociology, economics and sport management.

The School is extremely proud to hold an Athena Swan Silver Award since 2012, recognising the commitment and work of the School in addressing gender inequalities in Science and to improving career progress for female academics. The School is committed to ensuring that female students and staff are able to achieve their full potential; and provides a flexible and open working culture to enable staff to maintain a work-life balance.

We welcome applications from those who are looking to work part-time or term-time only.

Job Description

Job Family & Grade: Specialist and Supporting Academic Grade 7

Job Purpose:

To contribute to, develop and enhance the activities of the School through bringing direct academic, professional and vocational experience to the School's taught programmes and enterprise activities.

To provide teaching, administrative and pastoral support to undergraduate and postgraduate students, including developing and delivering lectures, seminars, dissertation supervision, assessment, and administration.

To assist with the structure and development of teaching and other activities as required to support students, for example academic scholarship and enterprise in the context of engagement with businesses to support student placement activity or project work.

Job Duties:

Teaching

- Work with colleagues to deliver an exceptional learning environment for students.
- Teach and inspire undergraduate and postgraduate students through lectures, tutorials and seminars.
- To be responsible for the design and content of specific areas/themes of teaching and learning in the School's taught degree programmes as appropriate.
- To engage in the development and evaluation of modules in terms of content, delivery and assessment of specific areas/themes of teaching and learning in the School's undergraduate and postgraduate taught degree programmes.
- To act as Module Leader for specific modules and coordinate all activities relating to such modules, including those of any casual University teaching staff.
- To undertake necessary academic duties including supervising dissertations, setting and marking of exams and coursework.

Copyright © Loughborough University. All rights reserved.

- To provide academic support to undergraduate and postgraduate students on relevant modules.
- To implement a range of effective methods and techniques in teaching, learning and assessment.
- To cooperate with colleagues in the review and development of taught programmes and curriculum.

Student Support

- Prepare and deliver workshops and induction sessions as appropriate.
- Act as a Personal Academic Tutor to allocated students in the School on academic and pastoral matters, including signposting students to the relevant Support Service, where required.
- Act as a Placement Visit Tutor and visit students on placement in industry/business where required.

Enterprise and Scholarship

- Engage in scholarly activities as appropriate to ensure integration of practice with current research evidence.
- Engage with business, public and voluntary organisations through knowledge exchange activities such as student projects and placements, technology transfer collaboration, consultancy and specialist training.
- Where appropriate, to secure internal and external funding in support of activities related to innovations in teaching and learning.
- To support any short course and professional education opportunities working with partners if required.

Related Activities and Functions

- Work effectively with relevant administrative, technical and academic staff in the School and across the University.
- Actively support student recruitment including participation in open days, visit days and summer schools.
- Carry out specific administrative roles and functions as may be reasonably required.
- Take part in one or more School committees if required.
- Engage in training programmes in the University (e.g. through Organisational Development) which are consistent with your needs and aspirations and those of the School.
- Undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

Points to Note

The purpose of this job description is to indicate the general level of duties and responsibility of the post. The detailed duties may vary from time to time without changing the general character or level of responsibility outlined in the document.

Organisational Responsibility

Reports to the Associate Dean of Education and Student Experience via the Learning and Teaching Discipline Group Lead for Sport Management and Sociology of Sport.

Copyright © Loughborough University. All rights reserved.

Person Specification

Your application will be assessed based on the essential and desirable criteria listed below.

Applicants are strongly encouraged to explicitly demonstrate how they meet each essential (and desirable) criteria at the application stage. The criteria that you need to demonstrate in your application will be listed as Stage 1 in the table below.

Stages of assessment are as follows:

1 – Criteria measured within the Application
2 – Criteria measured at Test/Assessment Centre/Presentation
3 – Criteria measured at Interview

Essential Criteria:

Area	Criteria	Stage
Experience	Experience, and evidence of, excellence in teaching and assessment of undergraduate and/or postgraduate students, with specific and current expertise relevant to the role and discipline.	1,2,3
	Experience of working in a quality academic research or industrial environment.	1,3
	Experience of carrying out administrative duties linked to teaching duties.	1,3
Skills and abilities	To teach and supervise undergraduate and postgraduate students and to provide timely and constructive feedback on student work.	1,2,3
	Ability to input into the design and content of modules and degree programmes.	1,2,3
	A high level of communication skills (written and verbal) including the ability to relate to a wide range of individuals both internal and external to the University.	1,2,3
	To present complex information to students with a variety of abilities.	2,3
	Familiarity with using IT and online teaching and learning skills and resources.	2,3
	Ability to work as part of a teaching team, including leading such teams, and to engage effectively with colleagues.	1,3
	Ability to provide tutorial, academic and pastoral guidance to undergraduate and postgraduate students.	1,3
	Excellent time management and organisational skills.	3
Training	Commitment to and evidence of continuing professional development.	1,3
	Adopt new procedures as and when required.	1
Qualifications	A PhD, or close to completion, in the specified discipline or closely related field or master's in specified discipline plus substantial directly relevant experience	1
Other	Demonstrate an ability to behave in a way that adheres to equitable and inclusive working practices, while respecting diversity of thought and supporting freedom of speech and expression.	1,3

Copyright © Loughborough University. All rights reserved.

Desirable Criteria: These are skills, experience and competencies that are additional extras that **may** be used to narrow the pool down if we receive a high volume of applications that meet the essential criteria.

Area	Criteria	Stage
Experience		
	Experience of working with large groups of undergraduates and postgraduates.	1,3
Skills and abilities	Ability to take part in module and programme development.	1,3
	Knowledge of the challenges faced in UK HE.	3
	Evidence of use, and development, of materials and technologiesthat enhance the student learning experience.	1,3
Qualifications	Formal recognition of professional standing in teaching (e.g. Fellow ofthe HEA) or commitment to obtaining this within reasonable timeframe.	1
	A teaching qualification.	1

Conditions of Service

The appointment will be subject to the University's Terms and Conditions of Employment relevant to the job grade.

Shared University Responsibilities

As a member of the Loughborough community, you are expected to:

- Take reasonable care of yourself, others and the environment, and to prevent harm by your acts or omissions. All staff are therefore required to adhere to the University's Health, Safety and Environmental Sustainability Policies & Procedures.

- Uphold and actively contribute to the University's commitment to Equity, Diversity, and Inclusion, ensuring that all duties are carried out in alignment with this.

Our Purpose, Vision, and Values

Our purpose, Vision and Values underpin all that we do and shape how we work together at Loughborough.

We're proud to promote our values: **Adventurous**, **Collaborative**, **Creative**, **Authentic** and **Responsible**. Our people bring these values to life every day, and they are central to the positive and supportive culture that makes Loughborough unique.

If you join us, you'll be encouraged to bring these values to life in your own work and contribute to the positive, supportive culture that makes Loughborough unique.

Read more about our **vision and values.**

Copyright © Loughborough University. All rights reserved.

Our Accreditations

We strive to create a culture that supports equity and celebrates diversity throughout the campus. The University holds a Bronze Athena SWAN award which recognises the importance of support for women at all stages of their career.

We are proud to be a Race Equality Charter Member. The Charter aims to improve the representation, progression and success of all minority ethnic staff and students within higher education and address issues of racism within higher education institutions (HEIs).

We are proud to be a Disability Confident Employer and have adopted a proactive approach to employing disabled people and to creating a more diverse workforce. We ensure that our recruitment processes are inclusive and accessible. We guarantee to offer an interview to all applicants who have declared a disability, provided that the essential criteria for the role are met. We proactively anticipate and provide reasonable adjustments and support existing employees who acquire a disability or long-term condition to thrive in the workplace.

We are a real living wage employer, and our Living Wage Employer Mark shows our commitment to paying our staff according to the cost of living.

We are proud supporters of the City of Sanctuary movement and delighted to be recognised as a University of Sanctuary. This national network brings together, university staff, lecturers, academics, and students, who together work to make Higher Education institutions places of safety, solidarity and empowerment for people seeking sanctuary.

We are committed to addressing gender inequalities in science and to improving career progression for female academics. The School of Sport, Exercise and Health Sciences holds a Silver Athena SWAN award which recognises the importance of support for women at all stages of their career.

As part of the University's ongoing commitment to redeployment, please note that this vacancy may be withdrawn at any stage of the recruitment process if a suitable redeployee is identified.

Copyright © Loughborough University. All rights reserved.