

Vacancy ref: 5652

School of Education, Faculty of Society and Culture

JOB DESCRIPTION

Title:	Teaching Fellow (Psychology in Education)
Department:	School of Education: Faculty of Society and Culture
Grade:	Grade 7
Salary:	£39,560 - £46,970 pro rata per annum
Hours:	Part-time: 0.5 FTE
Contract Length:	19 months
Reporting to:	Line Manager
Location:	School of Education although staff may be asked to work in any location within the University.
Introduction:	The appointed person will be expected to contribute to teaching on the MSc Psychology in Education programme, based in the Schoo of Education. This programme is a psychology conversion course, accredited by the British Psychological Society (BPS), with a focus on applications to education. The role will provide teaching buyout for a period of 19 months and will encompass dissertation supervision, alongside teaching and marking responsibilities, primarily in quantitative research methods and data analysis, but also across the wider modules.

Purpose of the role
To deliver a range of high quality teaching materials and associated student assessment activities. Contribute to the planning, design and development of modules and programmes and curriculum changes. Engage in relevant scholarship, research and professional and knowledge exchange activities and have input into administrative duties.
Teaching and Learning
• Teach as a member of a teaching team within an established programme. • Identify learning needs of students and define appropriate learning objectives. • Ensure that content, methods of delivery and learning materials meet defined learning objectives. May act as module leader. • Producing teaching materials informed by current research and scholarship that motivate and inspire student learning. • Develop and maintain an understanding of appropriate pedagogy in the area and respond to challenges. • Select appropriate assessment instruments and criteria. Assess the work and progress of students and provide timely and constructive feedback.

- Supervise and provide support and guidance for student learning activities, such as study skills, work-based learning and research activities and, where appropriate placements.
- Provide academic and pastoral support and guidance for students, signposting to specialist services where appropriate. Act as personal tutor to students, supporting their progress and development as learners through one to one and group activities, and being a point of contact for reference requests after graduation.
- Contribute to module/programme development and curriculum review.

Research and Scholarship

- Continually update knowledge and understanding in field or specialism.
- Translate knowledge of advances in the subject area into the course of study.
- Contribute to scholarship, research and knowledge exchange activities as required.
- Seek ways of improving teaching and learning by reflecting on design and delivery to enhance the student experience.
- Engage in personal and or collaborative developments to enhance teaching methodology.
- Collaborate with colleagues to develop knowledge exchange activities establishing educational links with industry and influencing public policy and the professions.

Leadership and Management

- Plan and manage own teaching.
- Perform appropriate administrative tasks associated with teaching and scholarship activities.
- Contribute to the accreditation of courses and quality assurance and enhancement processes.

Citizenship

- Contribute to a supportive working environment and develop productive working relationships with other team members.
- Attend and contribute to staff meetings.
- Contribute to wider school/university activities e.g. open days, student welcome, graduation and clearing events.
- Build internal and external links to enhance own teaching and learning activity.
- Participate in institutional widening participation and outreach activities.
- Act as an ambassador for the University in all interactions with current and prospective students, staff, visitors to the University, external partners, media and general public.
- Promote the University's values of an inclusive and diverse community.

Values and Regulations

- Any other duties commensurate with the grade as deemed necessary by the Director of Education.
- A commitment to LJMU's values and regulations and Diversity and Inclusion Policy.
- Commitment to adhere to and promote the ethos of Respect Always as set out in the Respect Always Charter.
- Liverpool John Moores University recognises and is aware of its Social, Economic and Environmental responsibilities. The post holder is required to minimise the environmental impact in the performance of the role, contribute to (and supervise if applicable) the implementation of environmental improvement measures and actively contribute to the delivery of LJMU's Environmental Management, Energy Management and Sustainability Policy Statement, and the Climate and Sustainability Plan.

- The post-holder's mandatory Health and Safety responsibilities, which have been agreed by the University's Executive Leadership Team, are contained in Section 2 of the University's Safety Management Code of Practice (MCP1) Organisation for the Implementation of the Health and Safety Policy. The post-holder's mandatory Environmental Management responsibilities are contained in Section 2 of the University's Environmental Management Code of Practice (ECP1) Organisation for the Implementation of the Environmental Management and Sustainability Policy.
- As a commitment to professional development. Liverpool John Moores University encourages and enables continuous development for all staff. Where you undertake Level 8 training (PhD, EdD, DBA, Professional Doctorate or equivalent) as part of your job, for the duration of your enrolment in the qualification the University will support you by providing time and not expecting your job to involve conducting independent research.
- For some of your activity, from time to time, you may be required to contribute to externally funded projects such as research or EU projects.

November 2026

PERSON SPECIFICATION

The person specification describes the skills, experience, knowledge and aptitude required to perform the duties of this post effectively. The criteria order listed should not be taken to imply their relative importance. Both paid and unpaid experience may be relevant.

Essential Factors	Evidence
An honours degree or postgraduate degree in Psychology or a related discipline.	A
British Psychological Society (BPS) accredited degree (undergraduate or Masters conversion).	A
PhD level or equivalent qualification in Psychology, education or appropriate level of experience, as appropriate to discipline.	A
Experience of teaching at undergraduate level or delivering professional training, including teaching quantitative research methods and data analysis.	A, I
Ability to teach at undergraduate and postgraduate levels in relevant lectures, tutorials and seminars and to supervise postgraduate students.	A, I, P
Ability to contribute to the curriculum and take responsibility for the effective and efficient delivery of teaching programmes/modules.	A, I
Evidence of engagement in quality pedagogic and scholarly activity.	A, I
Ability to undertake organisational and administrative tasks appropriate to working within Higher Education.	A, I
Commitment to fostering a positive and inclusive learning environment for students.	A, I
Ability to provide excellent pastoral and academic support, advice and guidance to students that takes account of their individual needs and circumstances, signposting to specialist services where appropriate.	A, I
Ability to respond sensitively and appropriately to student needs/concerns taking action in line with institutional policies/expectations where needed.	A, I
Ability to work both individually and as a member of a teaching team.	A, I
Ability to use ICT as a research tool and to develop teaching materials.	A, I
Excellent communication skills (oral and written), coupled with the ability to develop these skills in students.	A, I, P
Excellent interpersonal skills and the ability to inspire and collaborate.	A, I
Commitment to LJMUs values and regulations, including diversity and inclusion policy.	A, I

Desirable Factors	Evidence
HE Teaching qualification.	A, I
Membership of a relevant professional or teaching body.	A

A = Application I = Interview P = Presentation T = Test C = Certificate

BENEFITS OF WORKING FOR US

Financial benefits: Competitive salaries based on a low contractual 35 hour working week.

7.1% employer pension contributions for non-academic staff enrolled in the Local Government Pension Scheme (LGPS). This is a temporary reduction from the previous rate of 17.5%, effective from April 2026, following the Fund's triennial review. The reduction reflects the Fund's current surplus and improved financial position. This does not affect your pension benefits, which are determined by LGPS scheme rules rather than the level of employer contributions.

28.68% employer contribution to pensions for teaching staff enrolled into the Teachers' Pension Scheme (TPS).

Work life balance: Excellent annual leave provision.

30 days for support staff and 35 days for staff and senior managers grade 8 and above.

8 UK bank holidays and up to 5 University closure days between Christmas and New Year.

Family friendly policies and a range of benefits to support including job-shares, flexible working hours and part-time roles where possible.

Health and wellbeing: Regular wellbeing support initiatives throughout the year.

Access to a trained counsellor via Employee Assistance Programme (EAP).

Plus a programme of activities and range of support and resources to help look after your mental and physical wellbeing.

Career Benefits: Continuous development opportunities to enhance your knowledge and meet your career ambitions, including LinkedIn Learning.

Making a difference: LJMU Climate Action - be at the forefront of initiatives to tackle climate change.

Share experiences and challenge unfair practices with our Diversity and Inclusion Staff Networks.

Opportunity to volunteer at graduation ceremonies, clearing and open days.

Discounts and other benefits: A reward and benefits platform, giving savings on day-to-day purchases across a range of retail outlets.

Interest free loans repayable across twelve monthly instalments, including loans for annual travel season tickets and cycle to work scheme.

Massively discounted gym and fitness classes at the **University Sport Building.**